# PLANNING AND ZONING CASE CHECKLIST City of Rockwall Planning and Zoning Department

Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

☐ TREESCAPE PLAN

P&Z CASE # 8/2018-079 P&Z DATE 8/14	2019 CC DATE 8/w/w/8 APPROVED/DENIE
ARCHITECTURAL REVIEW BOARD DATE	HPAB DATE PARK BOARD DATE
ZONING APPLICATION    SPECIFIC USE PERMIT   ZONING CHANGE   PD CONCEPT PLAN   PD DEVELOPMENT PLAN    SITE PLAN APPLICATION   SITE PLAN   LANDSCAPE PLAN   TREESCAPE PLAN   PHOTOMETRIC PLAN   BUILDING ELEVATIONS   MATERIAL SAMPLES   COLOR RENDERING	□ COPY OF ORDINANCE (ORD.#)   □ APPLICATIONS   □ RECIEPT   □ LOCATION MAP   □ HOA MAP   □ PON MAP   □ NEWSPAPTER PUBLIC NOTICE   □ S00-FT. BUFFER PUBLIC NOTICE   □ PROJECT REVIEW   □ STAFF REPORT   □ CORRESPONDENCE   □ COPY-ALL PLANS REQUIRED   □ COPY-MARK-UPS   □ CITY COUNCIL MINUTES-LASERFICHE   □ MINUTES-LASERFICHE   □ PLAT FILED DATE   □ CABINET #   □ SLIDE #    NOTES:
PLATTING APPLICATION  MASTER PLAT PRELIMINARY PLAT FINAL PLAT REPLAT ADMINISTRATIVE/MINOR PLAT VACATION PLAT	ZONING MAP UPDATED

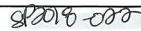


#### **DEVELOPMENT APPLICATION**

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

			4
STA	FF	USE	(

PLANNING & ZONING CASE NO.



<u>NOTE:</u> THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE CITY UNTIL THE PLANNING DIRECTOR AND CITY ENGINEER HAVE SIGNED BELOW.

DIRECTOR OF PLANNING:

CITY ENGINEER:

Please check the appropriate box	below to indicate the type of	<sup>r</sup> development request (Resoluti	on No. 05-22) <sub>[</sub>	[SELECT ONLY ON	IE BOX]
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Platting Applicati [ ] Master Plat (\$ [ ] Preliminary Pl [ ] Final Plat (\$300.6 [ ] Replat (\$300.6 [ ] Amending or I [ ] Plat Reinstate  Site Plan Applicat [ ] Site Plan (\$250	fon Fees: 100.00 + \$15.00 Acre) 1 at (\$200.00 + \$15.00 Acre) 10.00 + \$20.00 Acre) 1 100 + \$20.00 Acre) 1 Minor Plat (\$150.00) ment Request (\$100.00)	e) <sup>1</sup>	Zoning Application Fees:  [ ] Zoning Change (\$200.00 + \$15.00 Acre) <sup>1</sup> [ ] Specific Use Permit (\$200.00 + \$15.00 Acre) <sup>1</sup> [ ] PD Development Plans (\$200.00 + \$15.00 Acre) <sup>1</sup> Other Application Fees: [ ] Tree Removal (\$75.00)  Notes:  ¹: In determining the fee, please use the exact acreage when multiplying by the per acre amount. For requests on less than one acre, only the "base fee" is required.			
	RMATION [PLEASE PR	· · · · · · · · · · · · · · · · · · ·				
Address	1411 5.	Goliad St				
Subdivision				Lot	Block	
General Location						
ZONING, SITE P	LAN AND PLATTIN	G INFORMATION [PLEAS	E PRINT]			
Current Zoning			Current Use			
Proposed Zoning			Proposed Use			
Acreage		Lots [Current]		Lots [Proposed]		
	lats: By checking the box Local Government Code.	at the left you agree to waive	the statutory time	limit for plat approval in accord	ance with Section	
DESCRIPTION OF THE PROPERTY OF THE PROPERTY OF			HECK THE PRIMARY (	CONTACT/ORIGINAL SIGNATURES	ARE REQUIRED]	
[ ] Owner	AL & Mattie	Vivo	[ ] Applicant			
Contact Person	Ac & Mathie	Vivo	Contact Person	Matilyn Vivo		
Address	1692 Chester	wood Dr.	Address	Matilyn Vivo 1692 Chesterns	od Dr.	
City, State & Zip	Rockwall TX 708-228-479		City, State & Zip	Rockwall, TX		
Phone	708-228-479	7	Phone	Rockwell, TX 469.338.998	3	
E-Mail	avivojr@91	rail.com	E-Mail	matilynmegn	nail com	
Before me, the undersig	CATION [REQUIRED] gned authority, on this day plication to be true and certif	ersonally appeared // C	Vivo	_ [Owner/Applicant Name] the u		
the application fee of $\$$ , 20 $1\%$ . By signing the public. The City is	this application I agree that	r the cost of this application, has be the City of Rockwall (i.e. "City") is ted to reproduce any copyrighted	een paid to the City of authorized and perm	tation; all information submitted high fraction on this the 1 day and a day attention to the difference of the differenc	of <u>JULY</u> ned within this application to	
Given under my hand ai	nd seal of office on this the _	day of July	, 20 <u>18</u> .	ELIZ MOTA	ZABETH A. MORGAN	
Owne	er's/Applicant's Signature	16-21/		COM COM	M. EXP. 92-28-2021	
Notary Public in	and for the State of Texas	82 abit Amar	61_	My Commission Expire	s 02-25-21	



# **RECEIPT**

Project Number: SP2018-022 Job Address: 1411 S GOLIAD ROCKWALL, TX 75087

Receipt Number: B81042
Printed: 7/17/2018 3:01 pm

Fee Description	Account Number	Fee Amount
CREDIT CARD PROCESSING FEE		
	01-4015	\$ 2.00
SITE PLANNING		
	01-4280	\$ 100.00

Paid By: VIVO ALBERT Pay Method: VISA Received By: LM



#### **DEVELOPMENT REVIEW COMMITTEE (DRC)** CITY OF ROCKWALL, PLANNING & ZONING DEPARTMENT

Phone: (972) 771-7745

Email: Planning@Rockwall.com

External Review:

Wayne Carter, Charter Communications

Jim Friske, Charter Communications

Dinah Wood, Atmos Randy Voight, Oncor Phillip Dickerson, Oncor Brian Duncan, AT&T Javier Fernandez, RISD Brenda Callaway, TXDOT

Stephen Geiger, Farmer's Electric Frank Spataro, Farmer's Electric

Internal Review:

Amy Williams, Engineering

John Shannon, Building Inspections

Ariana Hargrove, Fire Andy Hesser, Parks Andy Villarreal, Police

From: Planning & Zoning Department

Date: 7/17/2018

To assist the Planning Department in evaluating the attached request, we are sending it to you for your review and comments. Please return any comments and/or plan mark-ups to us within five (5) days. Internal staff will also be required to have all comments input into CRW no later than Friday, . Planning staff will assemble all comments received in time for our regularly scheduled DRC meeting on at 2:00 p.m. The Planning and Zoning Commission work session will be held on at 6:00 p.m. You are welcome to attend both meetings. If you have any questions, please contact us at (972) 771-7745.

**Project Number:** 

SP2018-022

**Project Name:** 

**Rustic Warehouse** 

**Project Type:** 

SITE PLAN

**Applicant Name:** 

[APPLICANT]

Owner Name:

T-ROCK, LP

**Project Description:** 



August 31, 2018

Mattie Vivo 1692 Chesterwood Drive Rockwall, TX 75032

RE: SITE PLAN (SP2018-022), Rustic Warehouse

Dear Applicant:

This letter serves to notify you that the above referenced case that you submitted before the City of Rockwall was denied by the City Council on 08/20/2018. The following is a record of all recommendations, voting records:

#### STAFF RECOMMENDATIONS:

Should the City Council approve applicant's request then staff would recommend the following conditions of approval:

- 1) All technical comments provided by the Planning, Engineering and Fire Department must be addressed prior to the submittal of a building permit;
- 2) Any construction or building necessary to complete this site plan request must conform to the requirements set forth by the UDC, the International Building Code, the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

#### PLANNING AND ZONING COMMISSION:

On August 14, 2018, the Planning and Zoning Commission's motion to approve the site plan and recommend approval of the variance to the screening requirement passed by a vote of 6-0 with Commissioner Fishman absent.

#### CITY COUNCIL:

On August 20, 2018 the City Council's motion to deny the variance requested to the outside sales and display requirements of the UDC with staff conditions passed by a vote of 5 to 0 with Councilmembers Macalik and Fowler absent.

For information about the procedures and required materials to file a plat, or for any other additional questions on this matter, please contact Planning staff at (972) 771-7745.

Sincerely,

**Korey Brooks, AICP**Planner
Planning & Zoning Department

City of Rockwall, TX



7/17/2018 LM

**Applied** 

Closed

**Expired** 

Status

Zoning

**General Plan** 

Approved

#### **Project Plan Review History**

T-ROCK, LP

Project Number Project Name SP2018-022

Project Name Rustic Warehouse Type SITE PLAN

Subtype

Status Staff Review

Site Address

City, State Zip

1411 S GOLIAD ROCKWALL, TX 75087

Subdivision Tract Block Lot No Parcel No

FIRST UNITED METHODIST CHURCH 2 NULL 2 0255-0000-0002-00-0R

Owner

**Applicant** 

Type of Review / Notes	Contact	Sent	Due	Received	Elapsed Status	Remarks
BUILDING	Russell McDowell	7/17/2018	7/24/2018			
ENGINEERING	Amy Williams	7/17/2018	7/24/2018			
FIRE	Ariana Hargrove	7/17/2018	7/24/2018	7/19/2018	2 APPROVED	
GIS	Lance Singleton	7/17/2018	7/24/2018	7/19/2018	2 APPROVED	
PLANNING	Korey Brooks	7/17/2018	7/24/2018	7/27/2018	10 COMMENTS	Comments

SP2018-022 Site Plan for Rustic Warehouse: Please address the following comments (M= Mandatory Comments; I = Informational Comments)

- I.1 This is a request by Matilyn Vivo of Rustic Warehouse for the approval of a site plan to allow for outside sales and display on a 1.9175-acre parcel of land identified as Tract 2 of the B. J. T. Lewis Survey, Abstract No. 255, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, situated within the SH-205 Overlay (SH-205 OV) District, addressed as 1411 S. Goliad Street [SH-205], and take any action necessary.
- I.2 For questions or comments concerning this case please contact Korey Brooks in the Planning Department at (972) 772-6434 or email kbrooks@rockwall.com.

  M.3 For reference, include the case number (SP2018-022) in the lower right hand corner of all pages on future submittals.
- M.4 Outside storage requires a 5-foot passable sidewalk. Please show on site plan.
- M.5 Outdoor sales and displays are permitted only in areas designated on the site plan filed with the city.
- Outdoor sales and display may not exceed five percent of the adjacent building floor area. (Building area is defined as the entirely enclosed air conditioned portion of the primary building.)
- M.6 Outdoor sales and display may occupy up to 30 percent of a covered sidewalk that is located within 20 feet of the building. Such display shall not impede pedestrian use of the sidewalk and at least a six-foot passable distance shall be maintained.
- M.7 Any outside sales and display not located on a covered sidewalk must be screened from view of adjacent roadways, public areas and adjacent properties. Such screening must: a. Be a minimum of eight feet high or one foot taller than the materials being displayed, whichever is greater. b. Include minimum of 20 percent solid screening matching the material of the primary building. The remainder may be solid evergreen planting, or wrought iron, dark vinyl coated chain link or similar materials.
- M.8 Any outside sales and display not located on a covered sidewalk must be located immediately adjacent to or connected to the primary structure.

  No outdoor sales and display may be located in any portion of a parking lot.
- 1.9 The Architectural Review Board (ARB) meeting for this case will be held on July 31, 2018 at 5:00 p.m.
- I.10 Staff has identified the aforementioned items necessary to continue the submittal process. Please make these revisions and corrections, and provide any additional information that is requested. Revisions for this case will be due on August 7, 2018. The Planning and Zoning Worksession for this case will be July 19, 2018, at 6:00 p.m. The Planning and Zoning Meeting will be August 14, 2018. A representative is required to attend all meetings.
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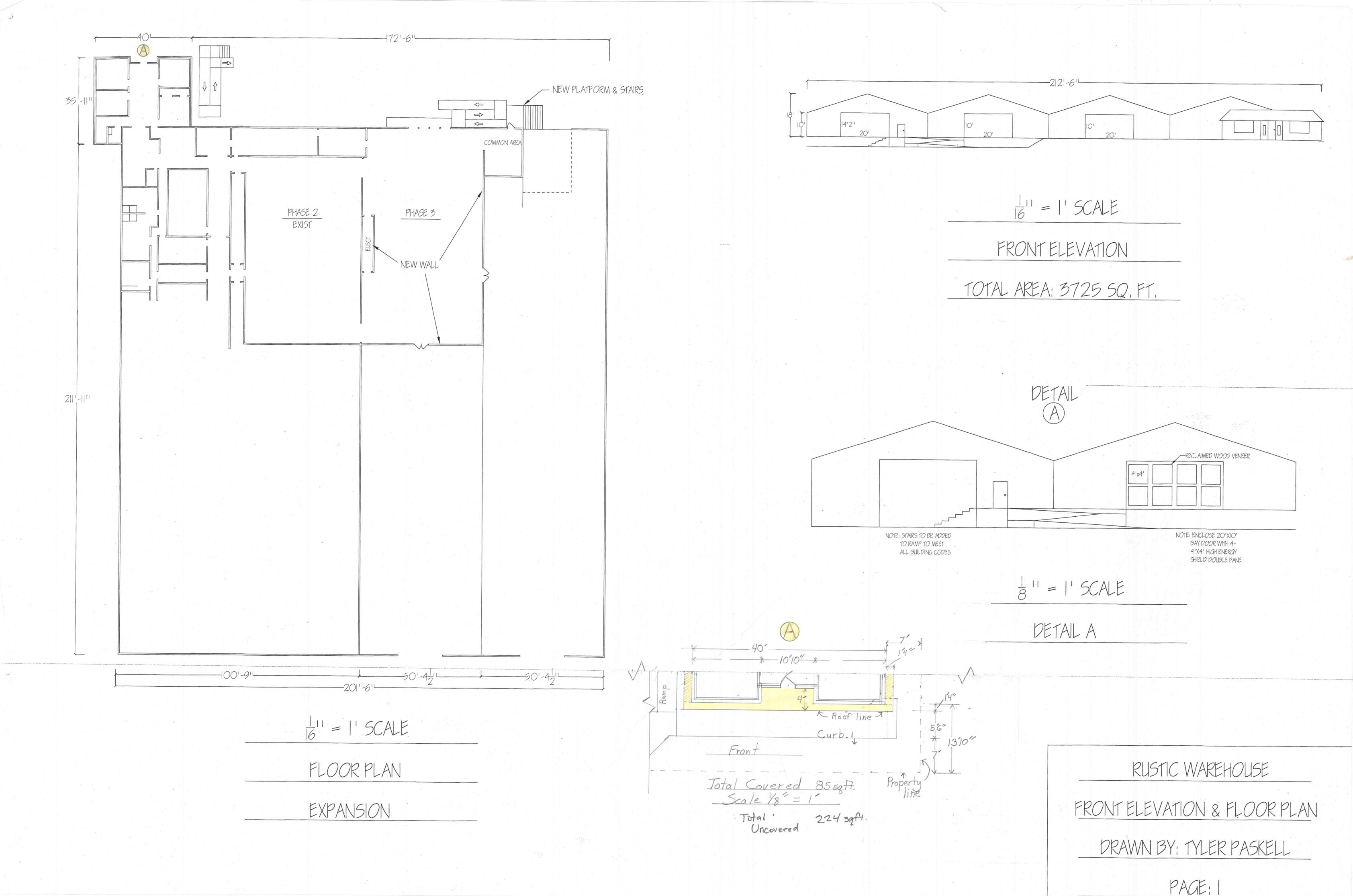
Project Reviews.rpt Page 2 of 2





Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com











7/17/2018 LM

**Applied** 

Closed

**Expired** 

Status

Zoning

**General Plan** 

Approved

#### **Project Plan Review History**

T-ROCK, LP

Project Number Project Name SP2018-022

Project Name Rustic Warehouse Type SITE PLAN

Subtype

Status Staff Review

Site Address

City, State Zip

1411 S GOLIAD ROCKWALL, TX 75087

Subdivision Tract Block Lot No Parcel No

FIRST UNITED METHODIST CHURCH 2 NULL 2 0255-0000-0002-00-0R

Owner

**Applicant** 

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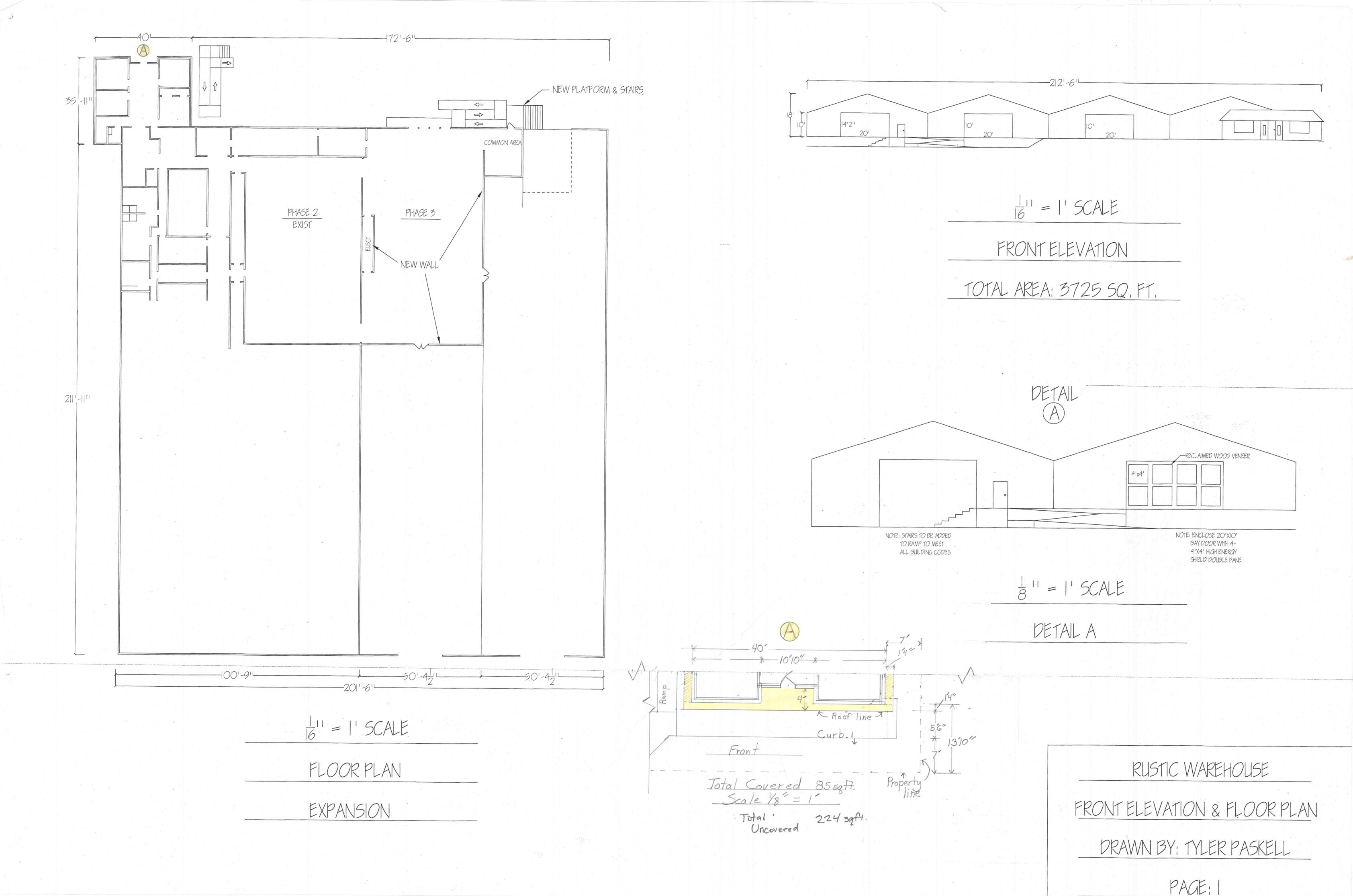
Project Reviews.rpt Page 2 of 2





Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com









# CITY OF ROCKWALL PLANNING AND ZONING COMMISSION MEMO

**AGENDA DATE:** 08/14/2018

**APPLICANT:** Matilyn Vivo; Rustic Warehouse

AGENDA ITEM: SP2018-022; Rustic Warehouse

#### **SUMMARY:**

Discuss and consider a request by Matilyn Vivo of Rustic Warehouse for the approval of a site plan to allow for outside sales and display on a 1.9175-acre parcel of land identified as Tract 2 of the B. J. T. Lewis Survey, Abstract No. 255, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, situated within the SH-205 Overlay (SH-205 OV) District, addressed as 1411 S. Goliad Street [SH-205], and take any action necessary.

#### **PURPOSE AND BACKGROND:**

The applicant is requesting approval of a site plan for the purpose of allowing *outside sales and display* at an existing retail store [*i.e. Rustic Warehouse*]. The retail store is situated on a 1.9175-acre parcel of land [*Tract 2 of the B. J. T. Lewis Survey, Abstract No. 255*], is zoned Commercial (C) District, situated within the SH-205 Overlay (SH-205 OV) District, and is addressed as 1411 S. Goliad Street [SH-205].

According to Section 2.1.7, Commercial and Business Services, of Article IV, Permissible Uses, of the Unified Development Code (UDC), outside sales and display shall meet the following criteria:

- ☑ Outdoor sales and displays are permitted only in areas designated on the site plan filed with the city;
- ☑ Outdoor sales and display may not exceed five percent of the adjacent building floor area. Outdoor sales and display may occupy up to 30% of a covered sidewalk that is located within 20 feet of the building and shall not impede pedestrian use of the sidewalk and at least a six-foot passable distance shall be maintained:
- Any outside sales and display not located on a covered sidewalk must be screened from view of adjacent roadways, public areas and adjacent properties. Such screening must:

   Be a minimum of eight feet high or one foot taller than the materials being displayed, whichever is greater.
   Include minimum of 20 percent solid screening matching the material of the primary building. The remainder may be solid evergreen planting, or wrought iron, dark vinyl coated chain link or similar materials;
- ☑ Any outside sales and display not located on a covered sidewalk must be located immediately adjacent to or connected to the primary structure; and
- ✓ No outdoor sales and display may be located in any portion of a parking lot.

The submitted site plan conforms to the technical requirements contained within the Unified Development Code (UDC) with the exception of the variance listed in this memo. According to the submitted site plan, the proposed outside sales and display will not be fully covered on the existing sidewalk, however, the applicant is providing an approximately one (1)-foot roof overhang with the remaining sidewalk uncovered. The Unified Development Code (UDC)

requires outside sales and display to be screened from view of adjacent roadways, public areas, and adjacent properties, should the merchandise not be located under a covered sidewalk. In this case, the applicant states the purpose of the outside sales and display is to allow the displayed merchandise to be visible to people passing by to display examples of the merchandise being sold inside the retail store. Since the proposed outside sales and display will be visible, a variance is required.

#### **VARIANCE:**

Based on the applicant's submittal, staff has identified the following variance:

- A) Commercial and Business Services.
  - a. Outside Sales and Display. According to Section 2.1.7, Commercial and Business Services, of Article IV, Permissible Uses, of the Unified Development Code (UDC), outside sales and display not located under a covered sidewalk must be screened from view of adjacent roadways, public areas, and adjacent properties with a minimum 20% solid screening matching the material of the primary building. In this case, the applicant is proposing to not screen the outside sales and display. This request shall require a variance to be approved by the City Council.

#### **RECOMMENDATIONS:**

If the Planning & Zoning Commission chooses to recommend approval of the applicant's request then staff would recommend the following conditions of approval:

- 1) All technical comments provided by the Planning, Engineering and Fire Department must be addressed prior to the submittal of a building permit;
- 2) Any construction or building necessary to complete this site plan request must conform to the requirements set forth by the UDC, the International Building Code, the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.



7/17/2018 LM

**Applied** 

Closed

**Expired** 

Status

Zoning

**General Plan** 

Approved

#### **Project Plan Review History**

T-ROCK, LP

Project Number Project Name SP2018-022

Project Name Rustic Warehouse Type SITE PLAN

Subtype

Status Staff Review

Site Address

City, State Zip

1411 S GOLIAD ROCKWALL, TX 75087

Subdivision Tract Block Lot No Parcel No

FIRST UNITED METHODIST CHURCH 2 NULL 2 0255-0000-0002-00-0R

Owner

**Applicant** 

Type of Review / Notes	Contact	Sent	Due	Received	Elapsed Status	Remarks
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- 1.9 The Architectural Review Board (ARB) meeting for this case will be held on July 31, 2018 at 5:00 p.m.
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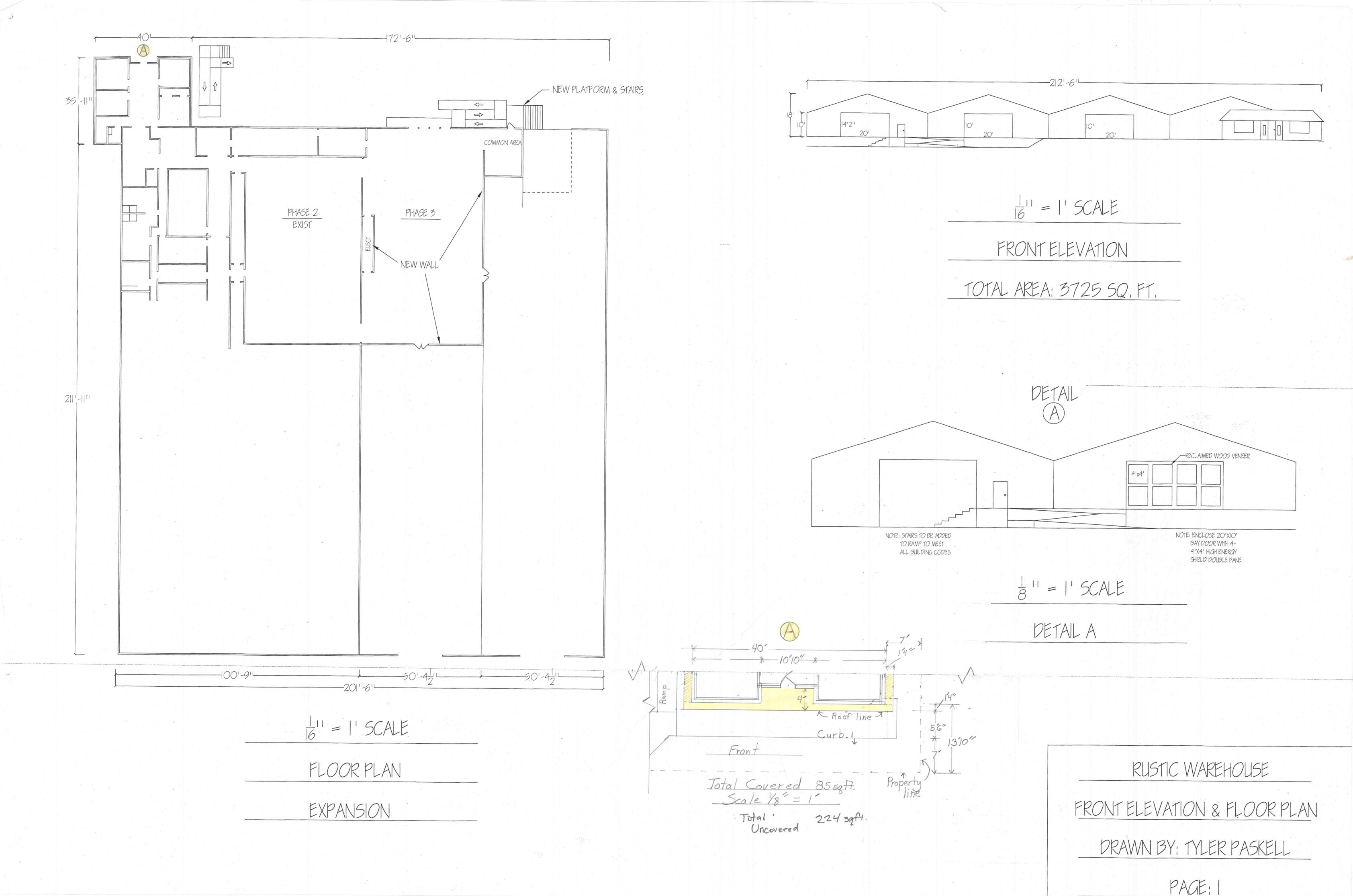
Project Reviews.rpt Page 2 of 2





Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com









# CITY OF ROCKWALL CITY COUNCIL MEMO

**AGENDA DATE:** 08/20/2018

**APPLICANT:** Matilyn Vivo; Rustic Warehouse

**AGENDA ITEM:** SP2018-022; Rustic Warehouse

#### **SUMMARY:**

Discuss and consider a request by Matilyn Vivo of Rustic Warehouse for the approval of a variance in conjunction with a site plan to allow for outside sales and display on a 1.9175-acre parcel of land identified as Tract 2 of the B. J. T. Lewis Survey, Abstract No. 255, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, situated within the SH-205 Overlay (SH-205 OV) District, addressed as 1411 S. Goliad Street [SH-205], and take any action necessary.

#### **PURPOSE AND BACKGROND:**

The applicant is requesting approval of a variance associated with an approved site plan for the purpose of allowing *outside sales and display* at an existing retail store [*i.e. Rustic Warehouse*]. The retail store is situated on a 1.9175-acre parcel of land [*Tract 2 of the B. J. T. Lewis Survey, Abstract No. 255*], is zoned Commercial (C) District, situated within the SH-205 Overlay (SH-205 OV) District, and is addressed as 1411 S. Goliad Street [SH-205].

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- ☑ No outdoor sales and display may be located in any portion of a parking lot.

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overhang with the remaining sidewalk uncovered. The Unified Development Code (UDC) requires outside sales and display to be screened from view of adjacent roadways, public areas, and adjacent properties, should the merchandise not be located under a covered sidewalk. In this case, the applicant states the purpose of the outside sales and display is to allow the displayed merchandise to be visible to people passing by to display examples of the merchandise being sold inside the retail store. Since the proposed outside sales and display will be visible, a variance is required.

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#### **RECOMMENDATIONS:**

Should the City Council approve applicant's request then staff would recommend the following conditions of approval:

- 1) All technical comments provided by the Planning, Engineering and Fire Department must be addressed prior to the submittal of a building permit;
- 2) Any construction or building necessary to complete this site plan request must conform to the requirements set forth by the UDC, the International Building Code, the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

#### PLANNING AND ZONING COMMISSION:

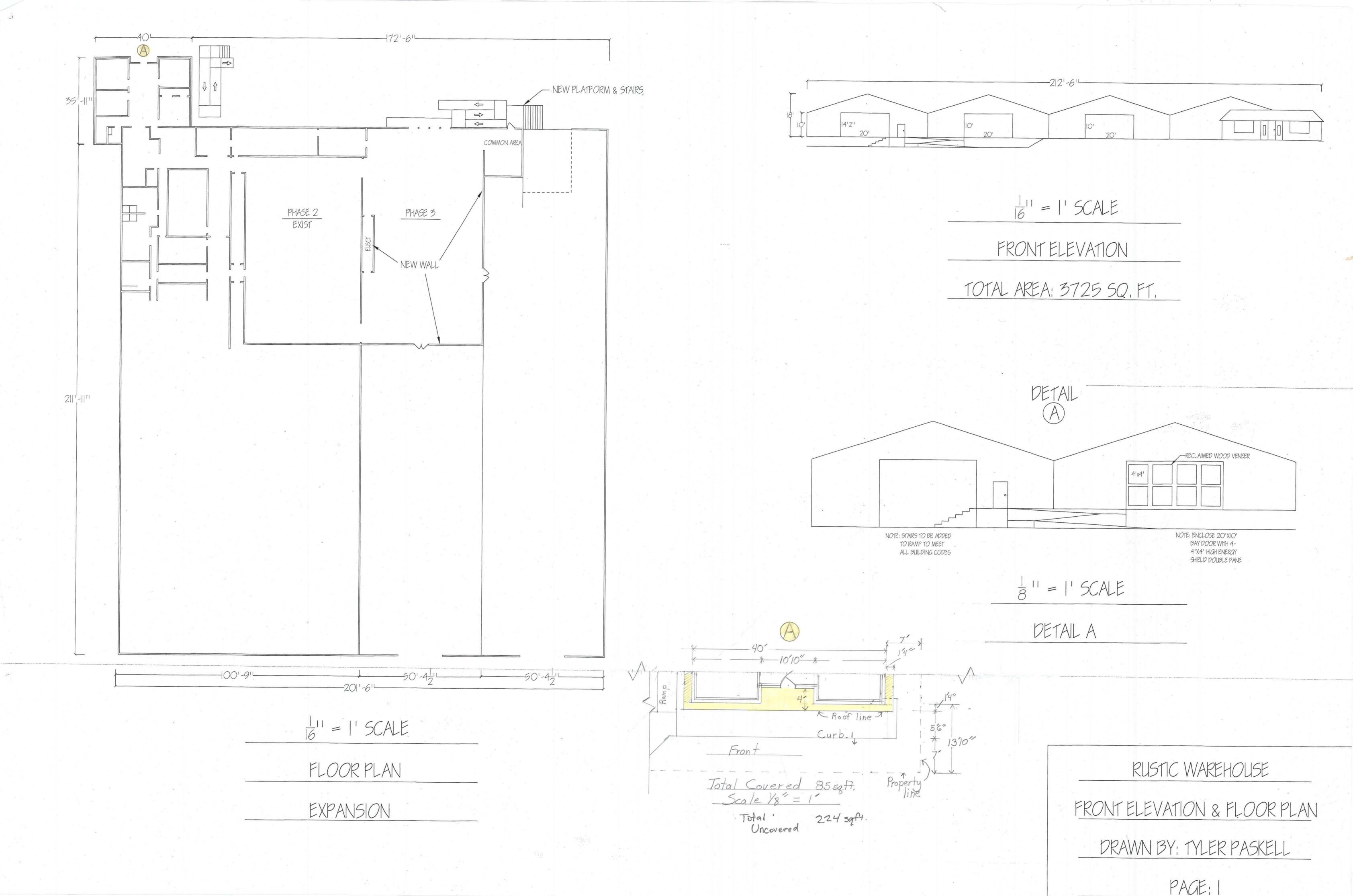
On August 14, 2018, the Planning and Zoning Commission's motion to approve the site plan and recommend approval of the variance to the screening requirement passed by a vote of 6-0 with Commissioner Fishman absent.





Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com













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