

## CASE COVER SHEET

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

PLANNING & ZONING CASE NO.

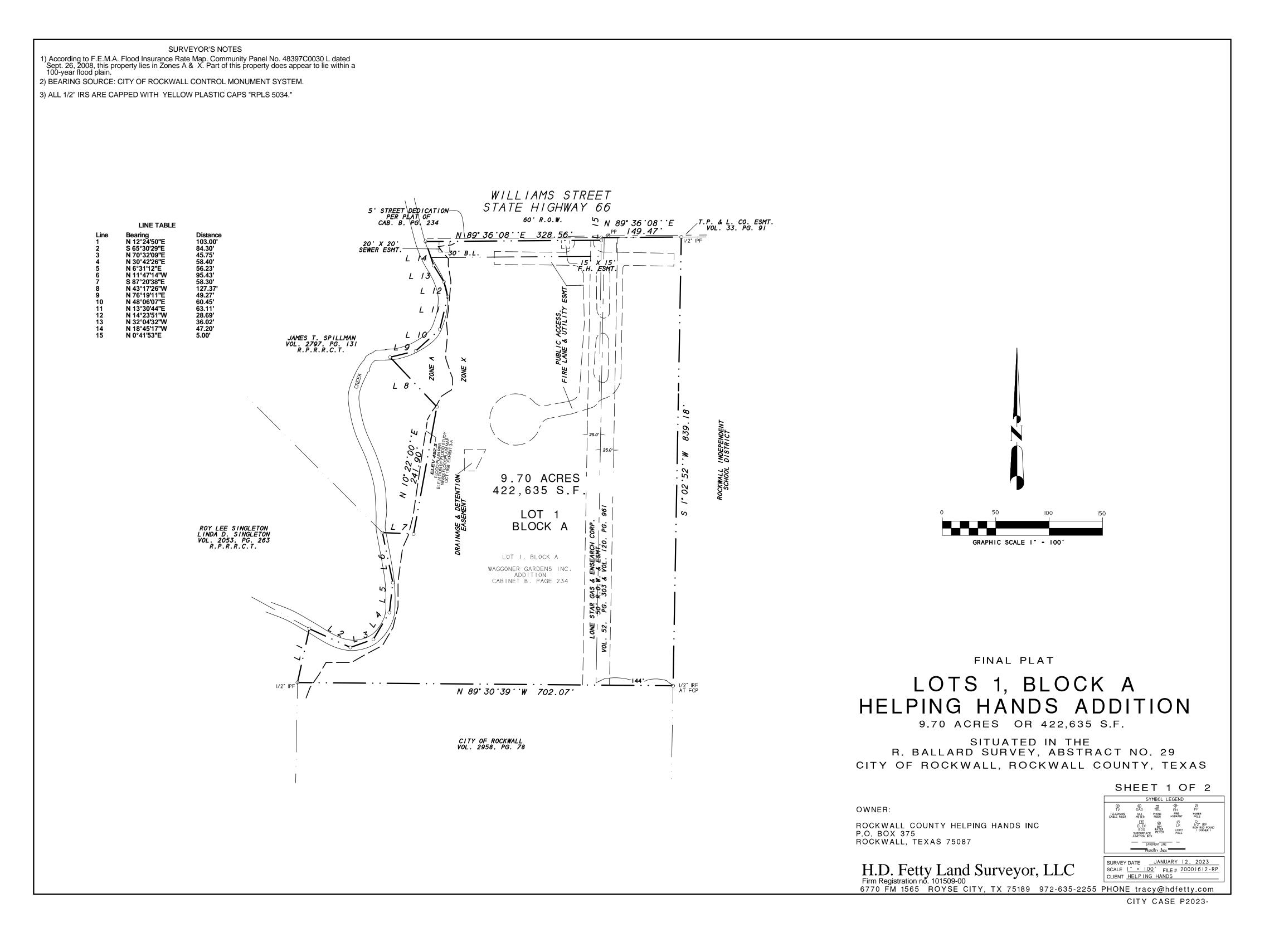
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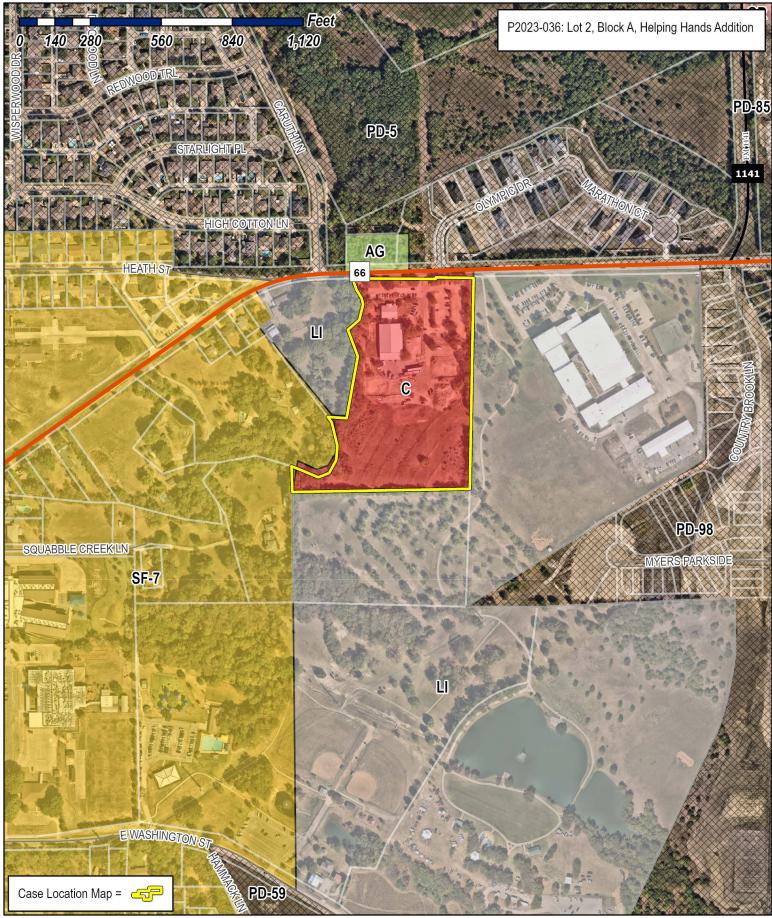
### **RECORD OF RECOMMENDATIONS, VOTING RECORDS, AND CONDITIONS OF APPROVAL**

ARCHITECTURE REVIEW BOARD	CITY COUNCIL READING #2
PLANNING AND ZONING COMMISSION	CONDITIONS OF APPROVAL
CITY COUNCIL READING #1	NOTES

City of Rockwall Planning and Zoning Department 385 S. Golad Street			PLAN MOTO SIGN DIRE CITY	ITARY USE ONLY LANNING & ZONING CASE NO. ISTE THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE STY UNITL THE PLANNING DIRECTOR AND CITY ENGINEER HAVE IRECTOR OF PLANNING ITY ENGINEER: RECUEST ISELECT ONLY ONE BOXO				
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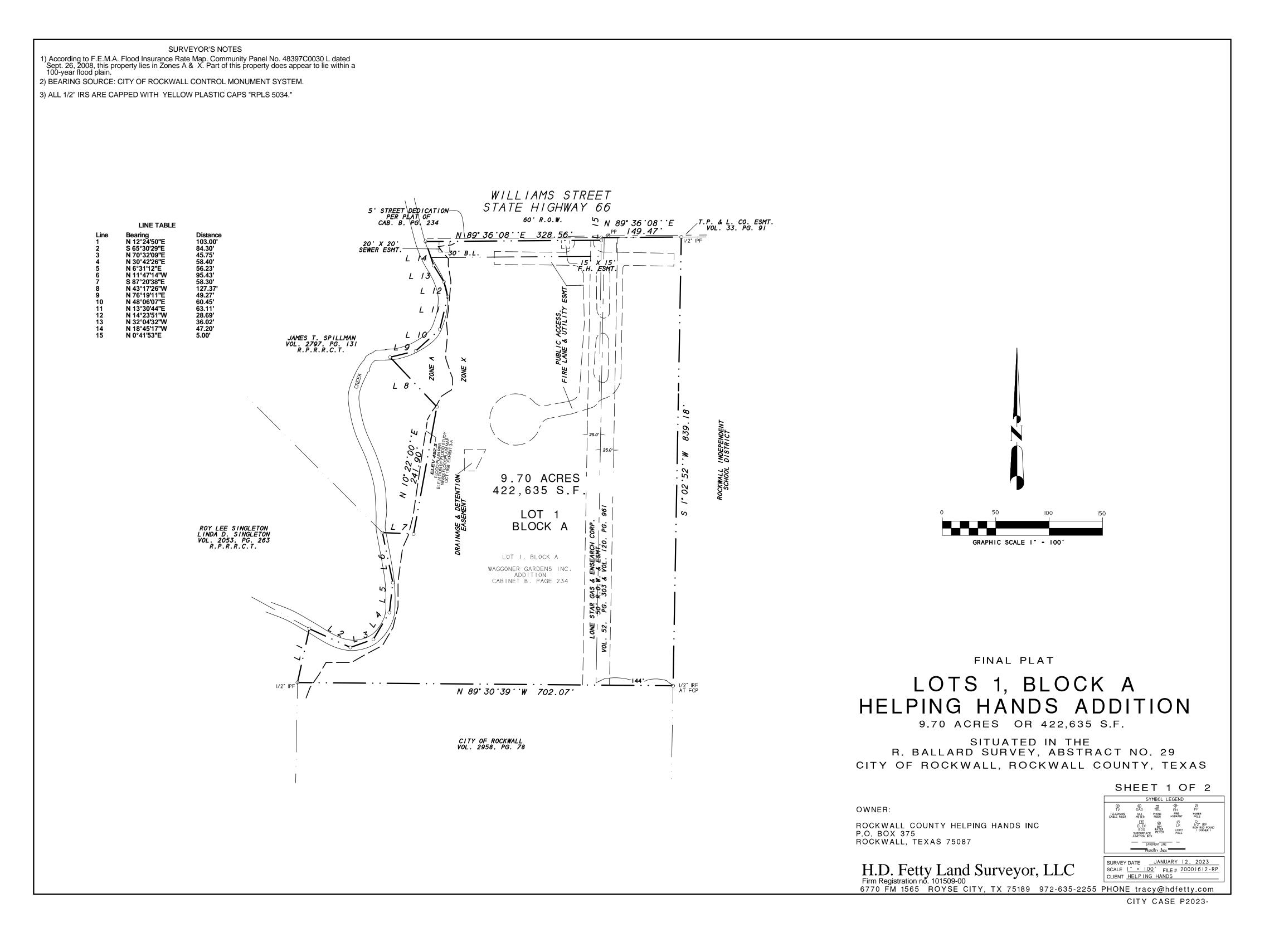




City of Rockwall Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75087 (P): (972) 771-7745 (W): www.rockwall.com

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## CITY OF ROCKWALL

PLANNING AND ZONING COMMISSION MEMORANDUM

PLANNING AND ZONING DEPARTMENT 385 S. GOLIAD STREET • ROCKWALL, TX 75087 PHONE: (972) 771-7745 • EMAIL: PLANNING@ROCKWALL.COM

TO:	Planning and Zoning Commission
DATE:	November 1, 2023
APPLICANT:	Jeff Carroll; Carroll Architects
CASE NUMBER:	P2023-036; Final Plat for Lot 1, Block A, Helping Hands Addition

#### SUMMARY

Consider a request by Jeff Carroll of Carroll Architects, Inc. on behalf of Jon Bailey of Helping Hands Rockwall for the approval of a *Final Plat* for Lot 1, Block A, Helping Hands Addition being a 9.70-acre tract of land identified as Lot 1, Block A, Waggoner Gardens Inc. Addition, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, addressed as 950 Williams Street, and take any action necessary.

#### PLAT INFORMATION

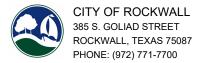
- Purpose. The applicant is requesting the approval of a <u>Final Plat</u> for a 9.70-acre parcel of land (*i.e. Lot 1, Block A, Waggoner Gardens Inc. Addition*) for the purpose of creating one (1) lot (*i.e. Lot 1, Block A, Helping Hands Addition*) and establishing the necessary access, fire lane, and utility easements for the construction of one (1), 14,158 SF building intended for *General Office, Medical Office*, and *Storage* land uses and one (1), 8,000 SF building intended for *Storage* land uses on the subject property.
- Background. On November 30, 1959, the subject property was annexed by Ordinance 60-01 [Case No. A1960-001]. At the time of annexation, the subject property was zoned Agricultural (AG) District. According to the City's Historic Zoning Maps, the subject property was zoned Light Industrial (LI) District as of January 3, 1972. Sometime between January 3, 1972 and December 7, 1993, the zoning was changed from a Light Industrial (LI) District to a Commercial (C) District. According to the Rockwall Central Appraisal District (RCAD), the subject property has three (3) commercial buildings currently situated on the site (*i.e. a 2,998 SF building built in 1985, a 1,512 SF commercial building built at an unknown date, and an 11,250 SF commercial building built in 1993*). On August 9, 2022, the Planning and Zoning Commission approved a site plan [Case No. SP2022-041] to construct one (1), 14,158 SF building intended for General Office, Medical Office, and Storage land uses and one (1), 8,000 SF building intended for Storage land uses on the subject property.
- Conformance to the Subdivision Ordinance. The surveyor has completed the majority of the technical revisions requested by staff, and this plat -- conforming to the requirements for plats as stipulated by the Chapter 38, Subdivisions, of the Municipal Code of Ordinances -- is recommended for conditional approval pending the completion of final technical modifications and submittal requirements.
- Conditional Approval. Conditional approval of this <u>Final Plat</u> by the City Council shall constitute approval subject to the conditions stipulated in the Conditions of Approval section below.

#### CONDITIONS OF APPROVAL

If the Planning and Zoning Commission chooses to recommend approval of the <u>Final Plat</u> for Lot 1, Block A, Helping Hands Addition staff would propose the following conditions of approval:

 All technical comments from the Engineering, Planning and Fire Departments shall be addressed prior to the filing of this <u>Final Plat</u>; and, (2) Any construction resulting from the approval of this <u>Final Plat</u> shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

# **PROJECT COMMENTS**



#### DATE: 10/26/2023

PROJECT NUMBER:P2023-036PROJECT NAME:Final Plat for Lot 1, Block A, Helping Hands AdditionSITE ADDRESS/LOCATIONS:950 WILLIAMS ST

CASE CAPTION: Consider a request by Jeff Carroll of Carroll Architects, Inc. on behalf of Jon Bailey of Helping Hands Rockwall for the approval of a Final Plat for Lot 1, Block A, Helping Hands Addition being an 8.869-acre tract of land identified as Lot 1, Block A, Waggoner Gardens Inc. Addition, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, addressed as 950 Williams Street, and take any action necessary.

DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT	
PLANNING	Bethany Ross	10/26/2023	Approved w/ Comments	

10/26/2023: P2023-036: Final Plat for Lot 1, Block A, Helping Hands Addition

Please address the following comments (M= Mandatory Comments; I = Informational Comments)

I.1 This is a request by Jeff Carroll of Carroll Architects, Inc. on behalf of Jon Bailey of Helping Hands Rockwall for the approval of a Final Plat for Lot 1, Block A, Helping Hands Addition being an 9.70-acre tract of land identified as Lot 1, Block A, Waggoner Gardens Inc. Addition, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, addressed as 950 Williams Street.

1.2 For questions or comments concerning this case please contact Bethany Ross in the Planning Department at (972) 772-6488 or email bross@rockwall.com.

M.3 For reference, include the case number (P2023-036) in the lower right-hand corner of all pages on future submittals.

M.4 Please correct the Title Block to the following:

Final Plat Lot 1, Block A Helping Hands Addition Being one (1) lot 9.70-Acres Or 422,635 SF Situated within the R. Ballard Survey, Abstract No. 29 City of Rockwall, Rockwall County, Texas

M.5 Please provide the standard plat wording and a second page or if possible, fit the standard plat wording on the first page. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances) The updated standard plat wording is attached.

M.6 Please provide the following Signature Block on the second page. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

**APPROVED**: I hereby certify that the above and forgoing subdivision plat -- being an addition to the City of Rockwall, Texas -- was approved by the City Council of the City of Rockwall, Texas on the [DAY] day of [MONTH], [YEAR].

MAYOR OF THE CITY OF ROCKWALL

PLANNING AND ZONING COMMISSION CHAIRMAN

CITY SECRETARY

CITY ENGINEER

M.7 Provide the following General Notes (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances):

(1) Subdivider's Statement. Selling a portion of this addition by metes and bounds is unlawful and a violation of the Subdivision Ordinance of the City of Rockwall and Chapter 212, Municipal Regulation of Subdivisions and Property Development, of the Texas Local Government Code, and shall be subject to the City of Rockwall withholding utilities and building permits.

(2) Public Improvement Statement. It shall be the policy of the City of Rockwall to withhold issuing buildings permits until all streets, water, sewer and storm drainage systems have been accepted by the City. The approval of a subdivision plat by the City of Rockwall does not constitute any representation, assurance or guarantee that any building within such subdivision plat shall be approved, authorized, or permit issued, nor shall such approval constitute any representation, assurance or guarantee by the City of Rockwall of the adequacy and availability for water and sanitary sewer for personal use and fire protection within such subdivision plat, as required under the Subdivision Ordinance of the City of Rockwall.

(3) Drainage and Detention Easements. The property owner shall be responsible for maintaining, repairing, and replacing and shall bear sole liability of all systems within the drainage and detention easements.

(4) Fire Lanes. All Fire Lanes will be constructed, maintained, repaired and replaced by the property owner. Fire Lanes shall be constructed in accordance with the approved Civil Engineering Plans for both on-site and off-site Fire Lane improvements.

(5) Street Appurtenances. All decorative signage, posts, or lights installed in public right-of-way shall be installed, maintained, repaired, and replaced by the Homeowner's Association (HOA).

M.8 Provide the new Owner's Certificate of Dedication. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

M.9 Record all owners of contiguous parcels of subdivided land, names and lot patterns of contiguous subdivisions adjoining platted land by record name and by deed record volume and page. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

- M.10 Provide two (2) state plane coordinates. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)
- M.11 Provide a vicinity map. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)
- M.12 Provide the centerline for Williams Street. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)
- M.13 Indicate all existing or proposed corner clips (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances).
- M.14 Record all owners of contiguous parcels of subdivided land. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)
- M.15 Provide a legal description (metes and bounds/field notes). (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

M.16 All signatures on the Owner's Certificate of Dedication shall be required to be acknowledged by a notary public. The Notary Public Signature Block is provided in the attached standard plat wording document. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

M.17 Provide Surveyor seal. (Section 38-7, Subdivision and Platting Procedures, of the Municipal Code of Ordinances)

I.18 Staff has identified the aforementioned items necessary to continue the submittal process. Please make all revisions and corrections and return to staff as soon as possible for a subsequent review prior to approval.

I.19 The projected meeting dates for this case are as follows:

Planning and Zoning Work Session: November 1, 2023 City Council: November 6, 2023

I.20 Please note that once the Final Plat has been approved by the Planning and Zoning Commission and City Council, the case will be considered to be conditionally approved pending all of staff's comments from all City Departments and any applicable conditions of approval contained in staff's case memo are addressed prior to the subdivision plat being filed.

DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
ENGINEERING	Madelyn Price	10/24/2023	Approved w/ Comments

10/24/2023: 1. 4) Property owner to maintain, repair, and replace all detention and drainage systems in easements.

2. Show properties on other side of ROW.

3. Tie two corners to City monumentation (x, y coordinates)

4. Building line and property line are the same line type.

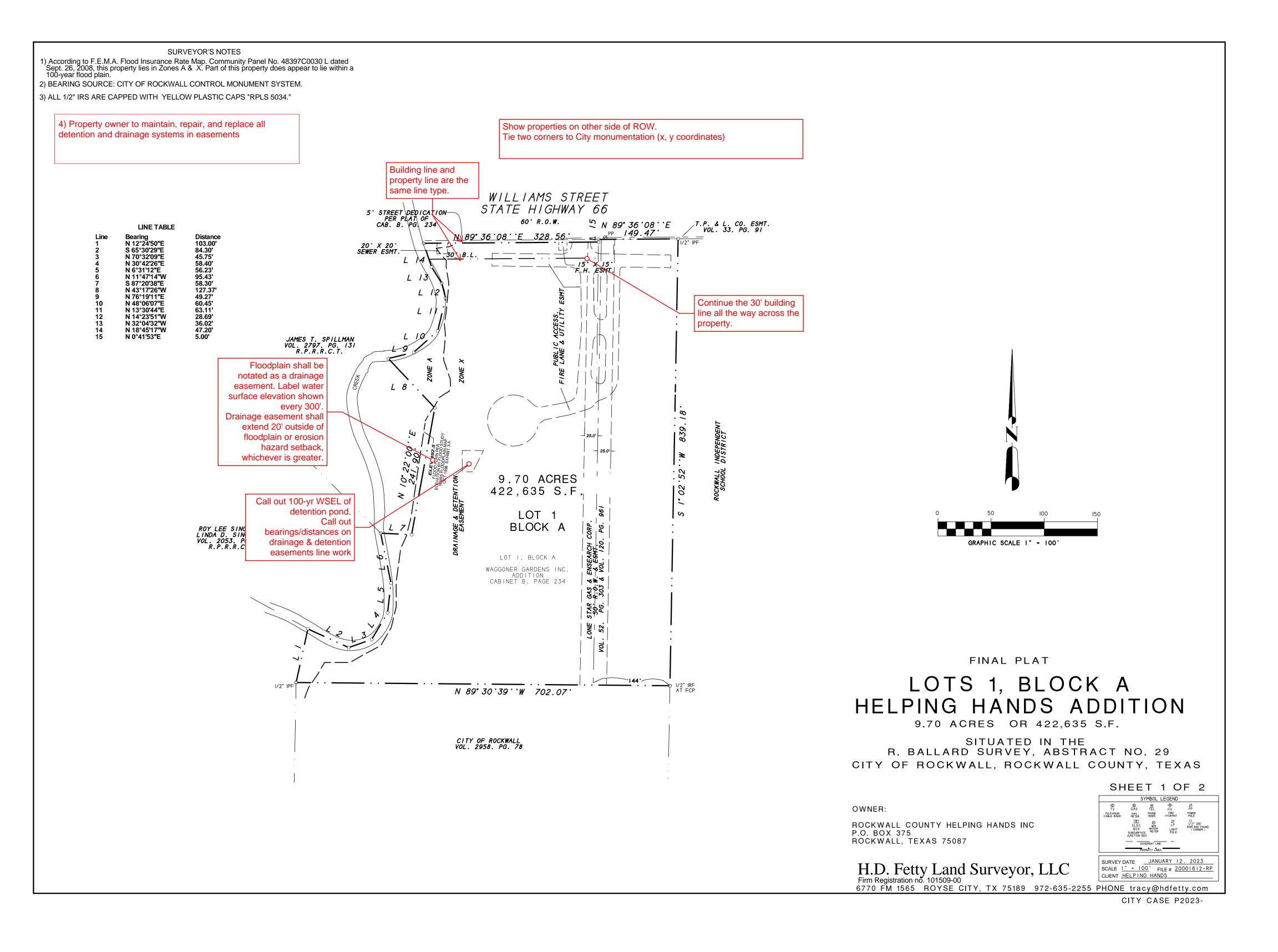
5. Continue the 30' building line all the way across the property.

6. Floodplain shall be notated as a drainage easement. Label water surface elevation and show every 300'. Drainage easement shall extend 20' outside of floodplain or erosion hazard setback, whichever is greater.

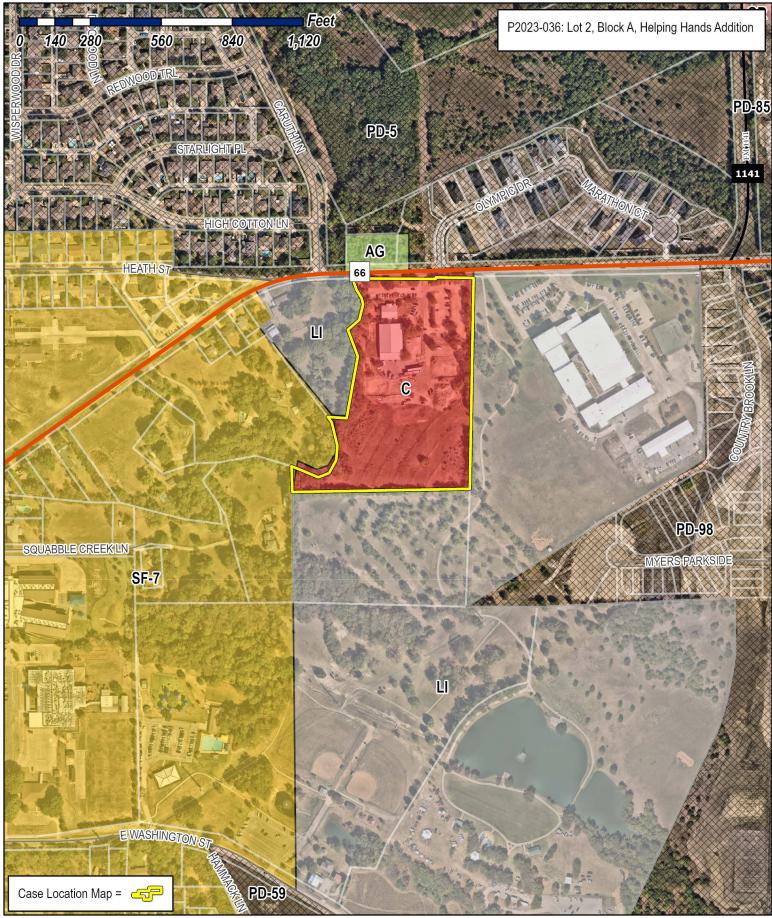
7. Call out 100-yr WSEL of detention pond.

8. Call out bearings/distances on drainage & detention easement line work.

DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
BUILDING	Craig Foshee	10/26/2023	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
FIRE	Ariana Kistner	10/24/2023	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
GIS	Lance Singleton	10/23/2023	Approved w/ Comments
10/23/2023: Please Add State	Plane Coordinates to two corners (NAD83 NCT	X4202 - Grid)	
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
POLICE	Chris Cleveland	10/24/2023	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
PARKS	Travis Sales	10/24/2023	Approved
No Comments			



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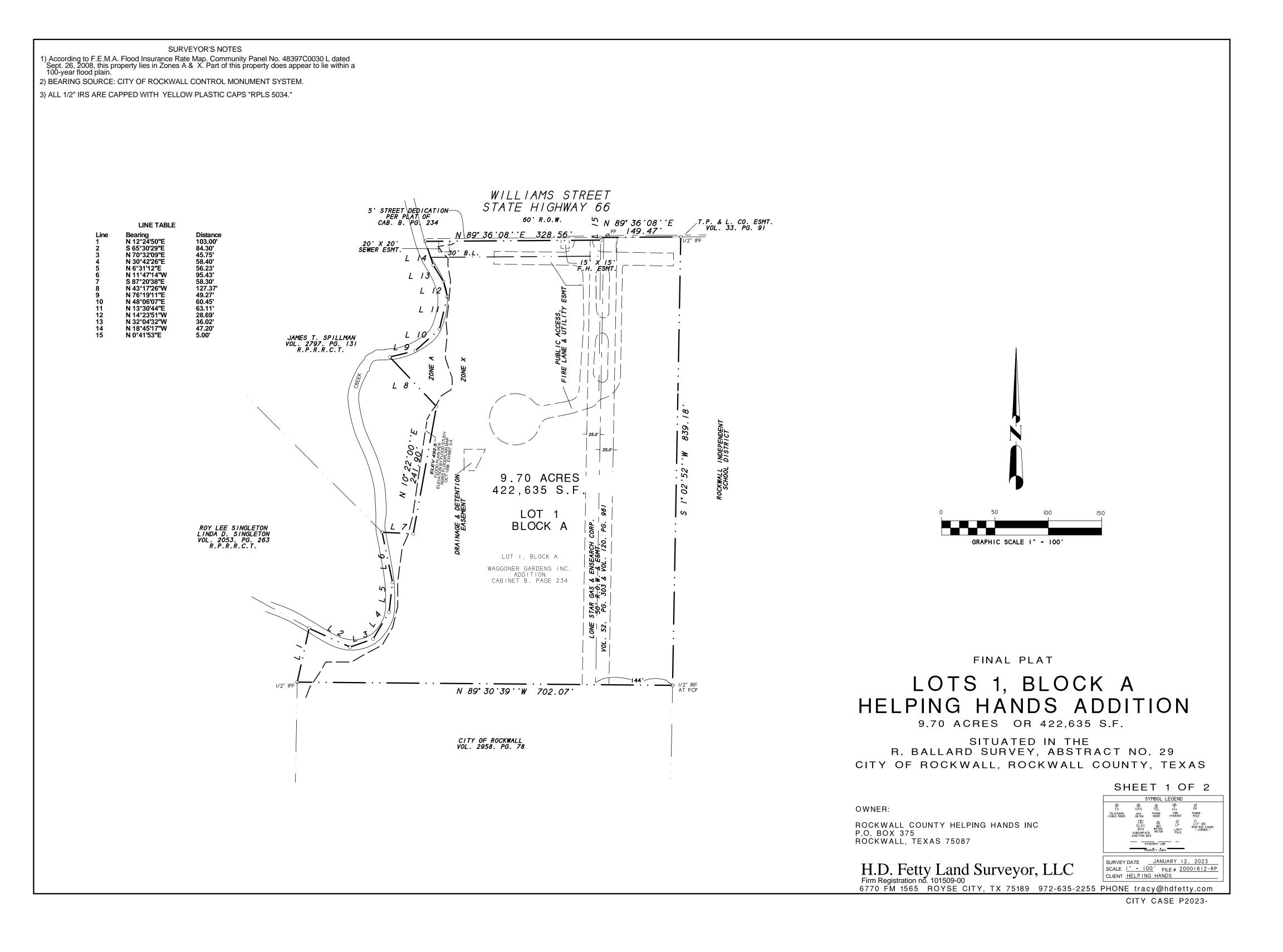




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CITY OF ROCKWALL CITY COUNCIL CASE MEMO

PLANNING AND ZONING DEPARTMENT

385 S. GOLIAD STREET • ROCKWALL, TX 75087 PHONE: (972) 771-7745 • EMAIL: PLANNING@ROCKWALL.COM

TO:	Mayor and City Council
DATE:	November 6, 2023
APPLICANT:	Jeff Carroll; Carroll Architects
CASE NUMBER:	P2023-036; Final Plat for Lot 1, Block A, Helping Hands Addition

#### **SUMMARY**

Consider a request by Jeff Carroll of Carroll Architects, Inc. on behalf of Jon Bailey of Helping Hands Rockwall for the approval of a *Final Plat* for Lot 1, Block A, Helping Hands Addition being a 9.70-acre tract of land identified as Lot 1, Block A, Waggoner Gardens Inc. Addition, City of Rockwall, Rockwall County, Texas, zoned Commercial (C) District, addressed as 950 Williams Street, and take any action necessary.

#### PLAT INFORMATION

- Purpose. The applicant is requesting the approval of a <u>Final Plat</u> for a 9.70-acre parcel of land (*i.e. Lot 1, Block A, Waggoner Gardens Inc. Addition*) for the purpose of creating one (1) lot (*i.e. Lot 1, Block A, Helping Hands Addition*) and establishing the necessary access, fire lane, and utility easements for the construction of one (1), 14,158 SF building intended for *General Office, Medical Office*, and *Storage* land uses and one (1), 8,000 SF building intended for *Storage* land uses on the subject property.
- Background. On November 30, 1959, the subject property was annexed by Ordinance 60-01 [Case No. A1960-001]. At the time of annexation, the subject property was zoned Agricultural (AG) District. According to the City's Historic Zoning Maps, the subject property was zoned Light Industrial (LI) District as of January 3, 1972. Sometime between January 3, 1972 and December 7, 1993, the zoning was changed from a Light Industrial (LI) District to a Commercial (C) District. According to the Rockwall Central Appraisal District (RCAD), the subject property has three (3) commercial buildings currently situated on the site (*i.e. a 2,998 SF building built in 1985, a 1,512 SF commercial building built at an unknown date, and an 11,250 SF commercial building built in 1993*). On August 9, 2022, the Planning and Zoning Commission approved a site plan [Case No. SP2022-041] to construct one (1), 14,158 SF building intended for General Office, Medical Office, and Storage land uses and one (1), 8,000 SF building intended for Storage land uses on the subject property.
- Conformance to the Subdivision Ordinance. The surveyor has completed the majority of the technical revisions requested by staff, and this plat -- conforming to the requirements for plats as stipulated by the Chapter 38, Subdivisions, of the Municipal Code of Ordinances -- is recommended for conditional approval pending the completion of final technical modifications and submittal requirements.
- Conditional Approval. Conditional approval of this <u>Final Plat</u> by the City Council shall constitute approval subject to the conditions stipulated in the Conditions of Approval section below.

#### CONDITIONS OF APPROVAL

If the City Council chooses to approve the *Final Plat* for Lot 1, Block A, Helping Hands Addition staff would propose the following conditions of approval:

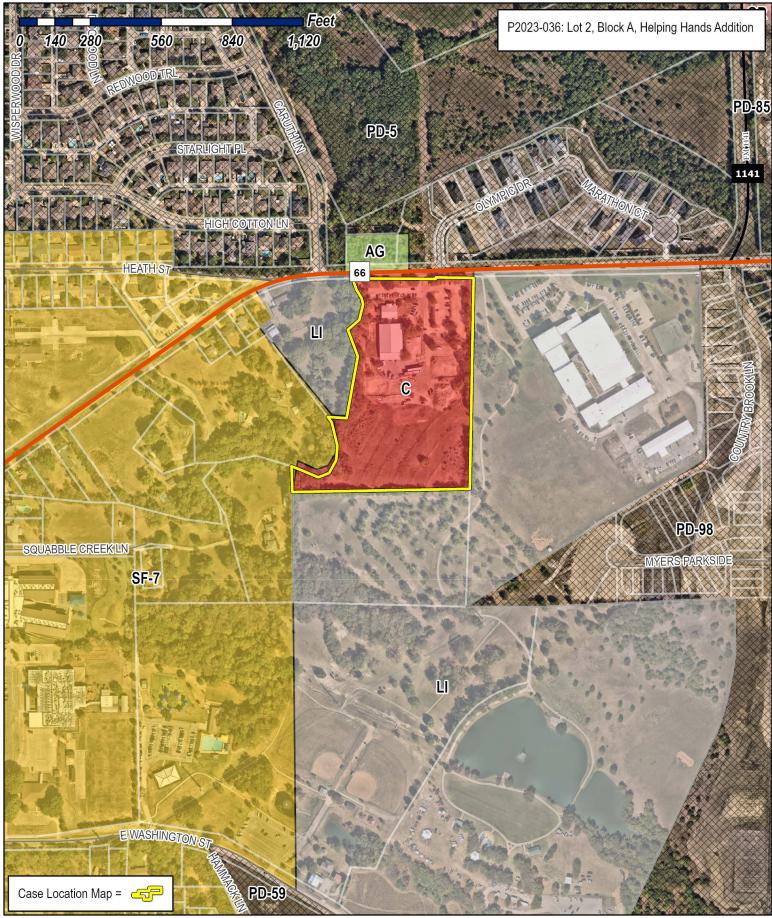
(1) All technical comments from the Engineering, Planning and Fire Departments shall be addressed prior to the filing of this *Final Plat*; and,

(2) Any construction resulting from the approval of this <u>Final Plat</u> shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

#### PLANNING AND ZONING COMMISSION

On November 1, 2023, the Planning and Zoning Commission approved a motion to recommend approval of the *Final Plat* by a vote of 4-0, with Commissioners Deckard, Conway, and Llewellyn absent.

City of Rockwall Planning and Zoning Department 385 S. Golad Street			PLAY MOTO SIGN DIRE CITY	ITARY USE ONLY LANNING & ZONING CASE NO. ISTE THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE STY UNITL THE PLANNING DIRECTOR AND CITY ENGINEER HAVE IRECTOR OF PLANNING ITY ENGINEER: RECUEST ISELECT ONLY ONE BOXO				
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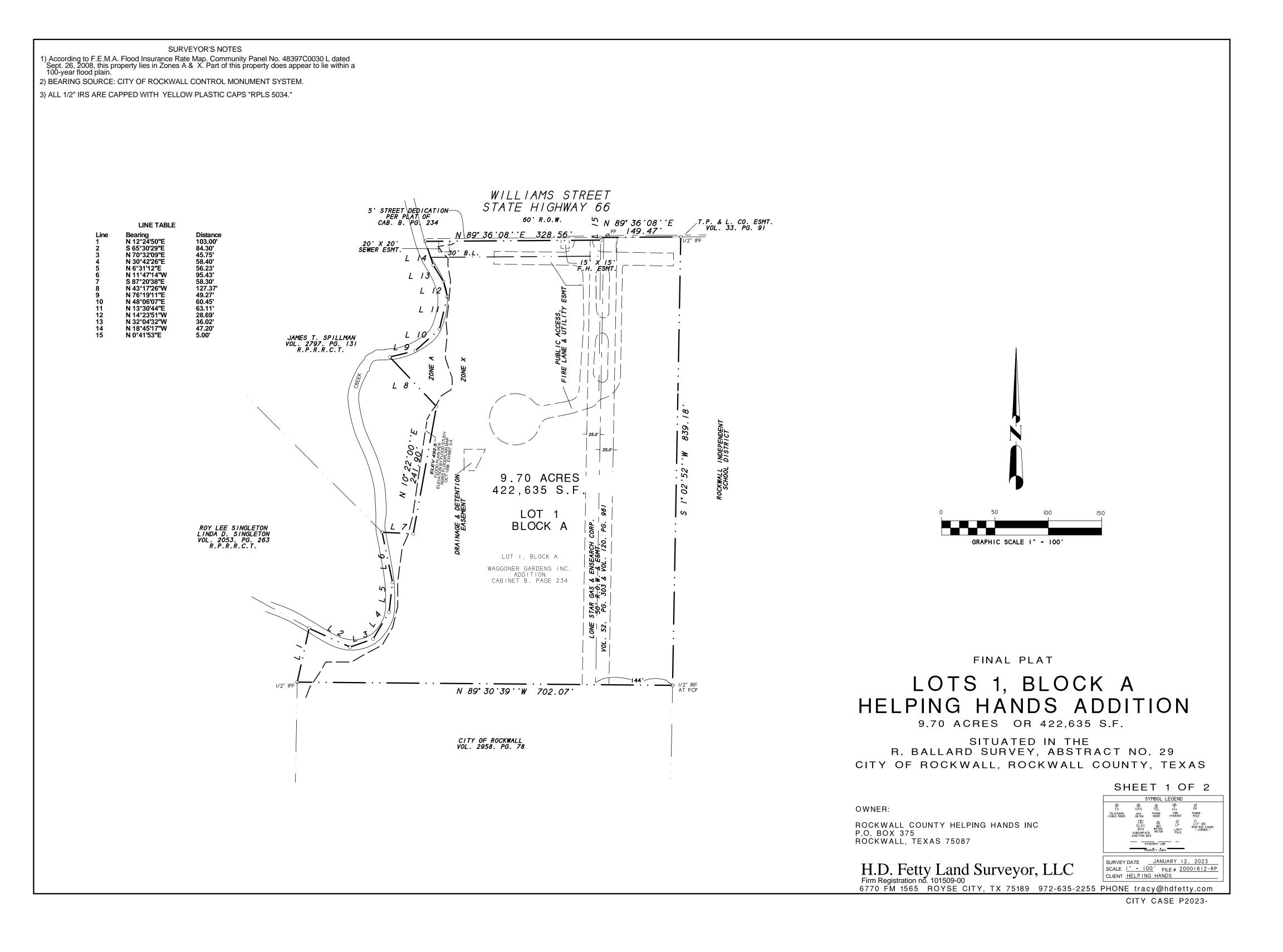




City of Rockwall Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75087 (P): (972) 771-7745 (W): www.rockwall.com

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- DATE: November 7, 2023
- TO: Jeff Carroll 750 E. Interstate 30, Suite 110 Rockwall, Texas 75087
- CC: Jon Bailey 950 Williams Street Suite 100 Rockwall, Texas 75087
- FROM: Bethany Ross, *Planner* City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, TX 75087
- SUBJECT: P2023-036: Final Plat for Lot 1, Block A, Helping Hands Addition

Jeff:

This letter serves to notify you that the above referenced platting case that you submitted for consideration by the City of Rockwall was approved by the City Council on November 6, 2023. The following is a record of all recommendations, voting records and conditions of approval:

#### Staff Recommendations

- (1) All technical comments from the Engineering, Planning and Fire Departments shall be addressed prior to the filing of this plat; and,
- (2) Any construction resulting from the approval of this <u>Final Plat</u> shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

#### Planning and Zoning Commission

On November 1, 2023, the Planning and Zoning Commission approved a motion to recommend approval of the *Final Plat* by a vote of 4-0, with Commissioners Deckard, Conway, and Llewellyn absent.

#### City Council

On November 6, 2023, the City Council approved a motion to approve the *Final Plat* by a vote of 7-0.

Prior to submitting the required materials for filing, please send or submit a physical or digital copy of the plat to allow staff to ensure that all outstanding comments have been addressed. Once staff has verified all comments have been addressed you will be required to submit -- at a minimum -- the following:

- (1) One (1) set(s) of mylar copies of the plat.
- (2) One (1) tax certificate for each property being platted that demonstrates that the current years taxes have been paid.
- (3) A check for the filing fees (See below) made out to the Rockwall County Clerk's Office.

#### FILING FEES:

Mylars: \$50.00 per page for the 1<sup>st</sup> set only (*No charge for additional sets*).

Tax Certificates: \$30.00 for the 1st certificate and \$4.00 for each additional certificate.

Please note that the filling fee amount above is only an estimate and that filing fees are subject to change based on the requirements of the *Rockwall County Clerk's Office*. In addition, if you are submitting mylars between <u>September 1<sup>st</sup></u> and <u>December 31<sup>st</sup></u>, you will be required to submit the current year's tax receipt showing that all assessed taxes have been paid. If taxes have not been assessed on the property being platted, a statement/letter from the *Rockwall Central Appraisal District (RCAD)* and an additional \$4.00 filing fee will be required to be submitted to staff.

All plats must be submitted to the City with the required filing fees and tax certificates a minimum of 180-days from the approval date. Failure to adhere to this deadline, will result in the plat being expired in accordance with the requirements of Chapter 38, *Subdivisions*, of the Municipal Code of Ordinances. Should you have any questions or concerns regarding your plat or the platting process, please feel free to contact me a (972) 772-6488.

Sincerely,

annt Bethany Ross, Planner

City of Rockwall Planning and Zoning Department