PLANNING AND ZONING CASE CHECKLIST City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

☐ TREESCAPE PLAN

Z CASE # 1207 (-050 P&Z DATE 11 9 21	CC DATE APPROVED/DENI
CHITECTURAL REVIEW BOARD DATE	HPAB DATE PARK BOARD DATE
ZONING APPLICATION SPECIFIC USE PERMIT ZONING CHANGE PD CONCEPT PLAN PD DEVELOPMENT PLAN SITE PLAN APPLICATION SITE PLAN LANDSCAPE PLAN TREESCAPE PLAN PHOTOMETRIC PLAN BUILDING ELEVATIONS MATERIAL SAMPLES COLOR RENDERING	☐ COPY OF ORDINANCE (ORD.#) APPLICATIONS RECEIPT ☐ LOCATION MAP ☐ HOA MAP ☐ PON MAP ☐ PON MAP ☐ NEWSPAPER PUBLIC NOTICE ☐ 500-FT. BUFFER PUBLIC NOTICE ☐ PROJECT REVIEW ☐ STAFF REPORT ☐ CORRESPONDENCE ☐ COPY-ALL PLANS REQUIRED ☐ COPY-MARK-UPS ☐ CITY COUNCIL MINUTES-LASERFICHE ☐ MINUTES-LASERFICHE ☐ PLAT FILED DATE ☐ CABINET # ☐ SLIDE # ☐ SLIDE #
	NOTES:
PLATTING APPLICATION MASTER PLAT PRELIMINARY PLAT	
☐ FINAL PLAT ☐ REPLAT ☐ ADMINISTRATIVE/MINOR PLAT ☐ VACATION PLAT ☐ LANDSCAPE PLAN	ZONING MAP UPDATED



DEVELOPMENT APPLICATION

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

TAFF	USE	ONLY	5
.,		0,45.	

PLANNING & ZONING CASE NO.

2021-050

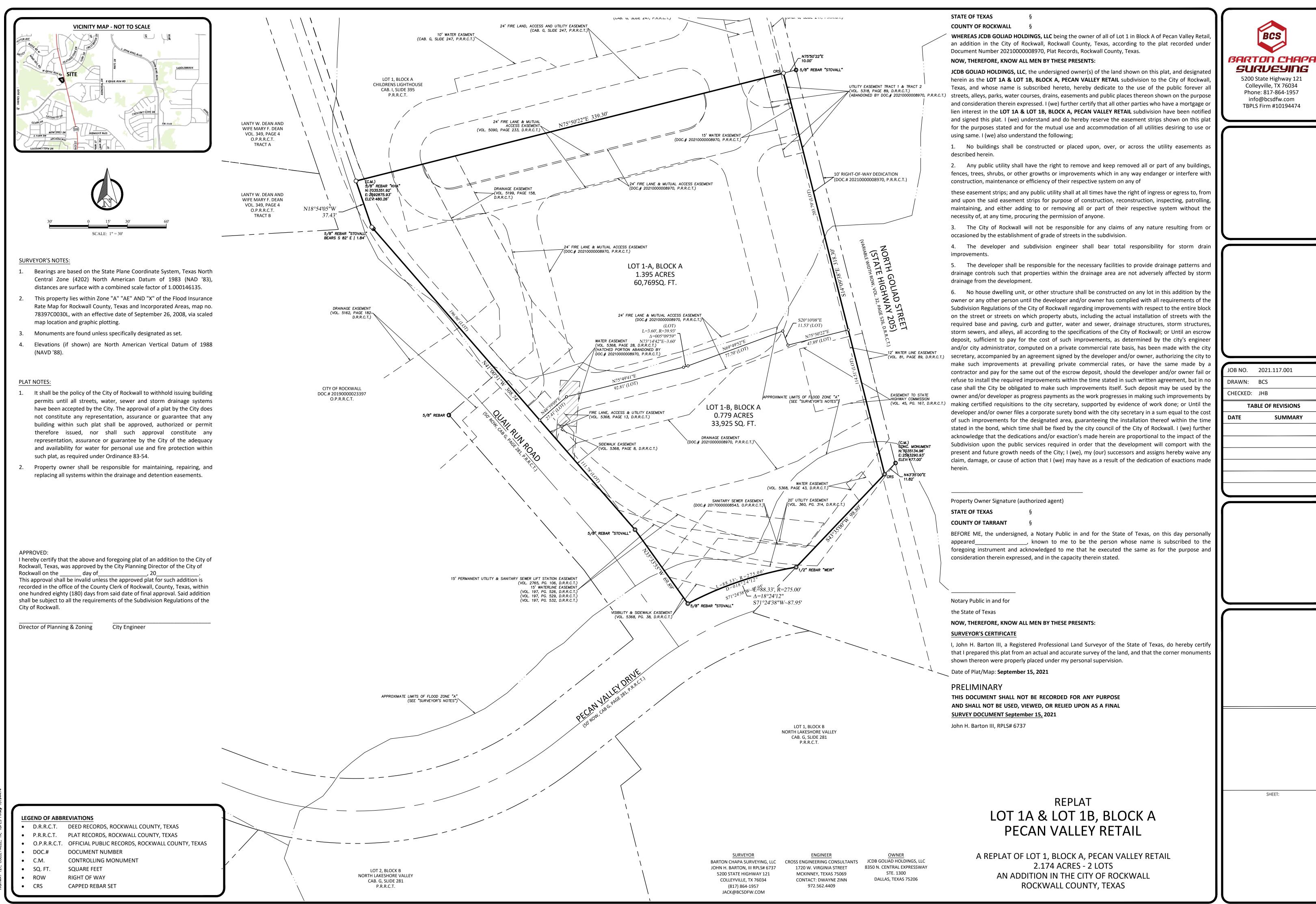
<u>NOTE:</u> THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE CITY UNTIL THE PLANNING DIRECTOR AND CITY ENGINEER HAVE SIGNED BELOW.

DIRECTOR OF PLANNING:

CITY ENGINEER:

PLEASE CHECK THE APPROPRIATE BOX BELOW TO INDICATE THE TYPE OF DEVELOPMENT REQUEST (SELECT ONLY ONE BOX	PLEASE CHECK THE	APPROPRIATE BOX BEL	OW TO INDICATE THE TYPE C	OF DEVELOPMENT REQUEST	[SELECT ONLY ONE BOX]
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	JCDB GOLIAD H	OLDINGS, LLC		☑ APPLICANT		CHAPA SI	JKVEYII	NG
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ADDRESS	8350 N. CENTRA	AL EXPRESSWAY		ADDRESS	5200 STA	ATE HIGHW	VAY 121	
CITY, STATE & ZIP	DALLAS, TX, 752	206	CIT	TY, STATE & ZIP	COLLEY	VILLE, TX,	76034	
PHONE				PHONE	817.864.1	1957		
E-MAIL				E-MAIL	greg@bc	sdfw.com		
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BCS

SUMMARY

Page 1 of 1 | Tuesday, October 5, 2021 Lot 1A & 1B, Block A, Pecan Valley Retail 3005 N. Goliad Boundary Closure Report



North: 7036304.34' East: 2595900.12'

Segment #1: Line

Course: S14°09'38"E Length: 318.30' North: 7035995.72' East: 2595977.99'

Segment #2 : Line

Course: S43°35'00"W Length: 98.80' North: 7035924.15' East: 2595909.87'

Segment #3 : Curve

Length: 88.33' Radius: 275.00'
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Course In: S09°23'16"E Course Out: N27°47'28"W

RP North: 7035652.83' East: 2595954.73' End North: 7035896.11' East: 2595826.51'

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Segment #5 : Line

Course: N41°00'51"W Length: 308.74' North: 7036185.92' East: 2595583.25'

North: 7030103.32 Lust. 2333303.23

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Course: N18°54'05"W Length: 37.43' North: 7036221.33' East: 2595571.13'

Segment #7: Line

Course: N75°50'22"E Length: 339.30' North: 7036304.34' East: 2595900.12'

Perimeter: 1260.78' Area: 2.174acres

Error Closure: 0.00 Course: S07°56'02"W

Error North: -0.004 East: -0.001

Precision 1: 1260410000.00



DEVELOPMENT APPLICATION

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

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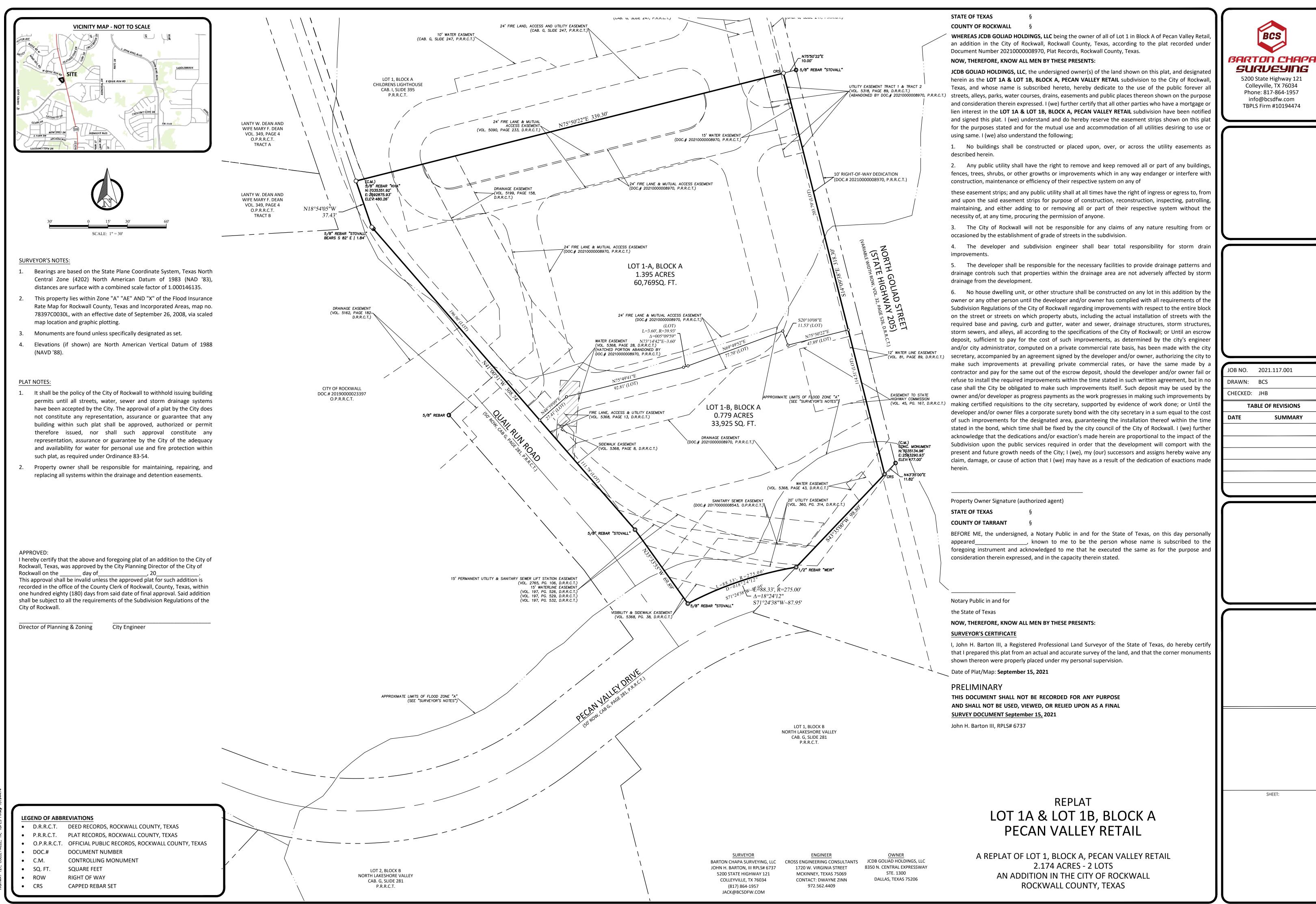




City of Rockwall

Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com The City of Rockwall GIS maps are continually under development and therefore subject to change without notice. While we endeavor to provide timely and accurate information, we make no guarantees. The City of Rockwall makes no warranty, express or implied, including warranties of merchantability and fitness for a particular purpose. Use of the information is the sole responsibility of the user.





BCS

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Page 1 of 1 | Tuesday, October 5, 2021 Lot 1A & 1B, Block A, Pecan Valley Retail 3005 N. Goliad Boundary Closure Report



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Precision 1: 1260410000.00



CITY OF ROCKWALL

PLANNING AND ZONING COMMISSION CASE MEMO

PLANNING AND ZONING DEPARTMENT

385 S. GOLIAD STREET • ROCKWALL, TX 75087

PHONE: (972) 771-7745 • EMAIL: PLANNING@ROCKWALL.COM

TO: Planning and Zoning Commission

DATE: October 26, 2021

APPLICANT: Greg Chapa; JCDB Goliad Holdings, LLC

CASE NUMBER: P2021-050; Lots 2 & 3, Block A, Pecan Valley Retail Addition

SUMMARY

Consider a request by Greg Chapa of Barton Chapa Surveying on behalf of JCDB Goliad Holdings, LLC for the approval of a <u>Replat</u> for Lots 2 & 3, Block A, Pecan Valley Retail Addition being a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition, City of Rockwall, Rockwall County, Texas, zoned Planned Development District 65 (PD-65) for limited General Retail (GR) District land uses, situated within the North SH-205 Overlay (N. SH-205 OV) District, addressed as 3005 N. Goliad Street [SH-205] and 150 Pecan Valley Drive, and take any action necessary.

PLAT INFORMATION

- The applicant is requesting the approval of a replat for a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition for the purpose of establishing one (2) lots (i.e. Lots 2 & 3, Block A, Pecan Valley Retail Addition).
- ☑ On July 9, 2019, the Planning and Zoning Commission approved a site plan [Case No. SP2019-023] for the purpose of constructing an approximately 11,000 SF single-story, multi-tenant retail building. On September 15, 2020, the City Council approved a final plat [Case No. P2020-034] to establish the necessary easements and dedication of right-of-way (i.e. 3,152 SF or 0.072-acres) for N. Goliad Street for the purpose of allowing the construction the multi-tenant retail building.
- ☑ The surveyor has completed the majority of the technical revisions requested by staff, and this plat -- conforming to the requirements for plats as stipulated by the Chapter 38, Subdivisions, of the Municipal Code of Ordinances -- is recommended for conditional approval pending the completion of final technical modifications and submittal requirements.
- ☑ Conditional approval of this plat by the City Council shall constitute approval subject to the conditions stipulated in the *Conditions of Approval* section below.
- ☑ With the exception of the items listed in the *Conditions of Approval* section of this case memo, this plat is in substantial compliance with the requirements of Chapter 38, *Subdivisions*, of the Municipal Code of Ordinances.

CONDITIONS OF APPROVAL

If the Planning and Zoning Commission chooses to recommend approval of the <u>Replat</u> for Lots 2 & 3, <u>Block A</u>, <u>Pecan Valley Retail Addition</u>, staff would propose the following conditions of approval:

- (1) All technical comments from the Engineering, Planning and Fire Departments shall be addressed prior to the filing of this plat; and,
- (2) Any construction resulting from the approval of this plat shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

PROJECT COMMENTS



DATE: 10/21/2021

PROJECT NUMBER: P2021-050

PROJECT NAME: Replat for Lots 2 & 3, Block A, Pecan Valley Retail

SITE ADDRESS/LOCATIONS: 3005 N GOLIAD ST, ROCKWALL, 75087

CASE MANAGER: Angelica Gamez
CASE MANAGER PHONE: 972-772-6438

CASE MANAGER EMAIL: agamez@rockwall.com

CASE CAPTION: Consider a request by Greg Chapa of Barton Chapa Surveying on behalf of JCDB Goliad Holdings, LLC for the approval of a Replat

for Lots 2 & 3, Block A, Pecan Valley Retail Addition being a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition, City of Rockwall, Rockwall County, Texas, zoned Planned Development District 65 (PD-65) for limited General Retail (GR) District land uses, situated within the North SH-205 Overlay (N. SH-205 OV) District, addressed as 3005 N. Goliad Street [SH-205]

and 150 Pecan Valley Drive, and take any action necessary.

DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT	
PLANNING	Angelica Gamez	10/21/2021	Approved w/ Comments	

10/21/2021: P2021-050: Lots 2 & 3, Block A, Pecan Valley Retail Addition

Please address the following comments (M= Mandatory Comments; I = Informational Comments)

- I.1 Consider a request by Greg Chapa of Barton Chapa Surveying on behalf of JCDB Goliad Holdings, LLC for the approval of a Replat for Lots 2 & 3, Block A, Pecan Valley Retail Addition being a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition, City of Rockwall, Rockwall County, Texas, zoned Planned Development District 65 (PD-65) for limited General Retail (GR) District land uses, situated within the North SH-205 Overlay (N. SH-205 OV) District, addressed as 3005 N. Goliad Street [SH-205] and 150 Pecan Valley Drive, and take any action necessary.
- 1.2 For questions or comments concerning this case please contact Angelica Gamez in the Planning Department at (972) 772-6438 or email agamez@rockwall.com.
- M.3 For reference, include the case number (P2021-050) in the lower right-hand corner of all pages on future submittals.
- M.4 Please correct the Title Block to the following:

Final Plat

Lots 2 & 3, Block A, Pecan Valley Retail Addition Being a Replat of Lot 1, Block A, Pecan Valley Retail Addition 2 Lots

2.174 Acres

City of Rockwall, Rockwall County, Texas

- M.5 Please update the correct lot numbers, block, and subdivision name on Sheet 1.
- M.6 Please add and label the street centerline for each street adjacent to the development (i.e. SH-205).
- M.7 Please add a Legal Description (Metes and Bounds).
- M.8 Please add and label a Point of Beginning on Sheet 1.
- M.9 Please correct Plat Approval Signature Block to the following:

STANDARD CITY SIGNATURE BLOCK

Date

APPROVED:

DEPARTMENT

I hereby certify that the above and foregoing plat of an addition to the City of Rockwall, Texas, was approved by the City Council of the City of Rockwall on the [DAY] day of [MONTH], [YEAR].

This approval shall be invalid unless the approved plat for such addition is recorded in the office of the County Clerk of Rockwall, County, Texas, within one hundred eighty (180) days from said date of final approval.

WITNESS OUR HANDS, this [DAY] day of [MONTH], [YEAR].

Mayor, City of Rockwall City Secretary City Engineer

- M.10 Please remove the Preliminary Surveyor Statement on Sheet 1.
- M.11 Please extend the roadway (Pecan Valley Drive) onto North Goliad Street.
- I.12 This project is subject to all requirements stipulated by the Unified Development Code (UDC) and Chapter 38 of the Municipal Code of Ordinances that are applicable to the subject property.
- 1.7 Staff has identified the aforementioned items necessary to continue the submittal process. Please make all revisions and corrections and return to staff as soon as possible for a subsequent review prior approval. The Planning & Zoning Work Session meeting will be held on October 26, 2021.
- I.13 Although this agenda item may be on the consent agenda, staff recommends that a representative be present for all meetings.

REVIEWER

- I.14 This City Council meeting date for this case will be November 1, 2021.
- I.15 Please note that once the Replat has been approved by the Planning and Zoning Commission and City Council, the case will be considered to be conditionally approved pending all of staff's comments from all City Departments and any applicable conditions of approval contained in staff's case memo are addressed prior to the subdivision plat being filed.

ENGINEERING	Sarah Johnston	10/20/2021	Needs Review
10/20/2021: M - Show/label:			
100-yr fully developed Floodplai	in, Cross-sections and water surface elevations	from most current study.	
M - Remove this 100-floodplain	line and use most current study.		
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
BUILDING	Rusty McDowell	10/21/2021	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
FIRE	Ariana Kistner	10/20/2021	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
GIS	Lance Singleton	10/18/2021	Approved
No Comments			
DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT
POLICE	Angelica Gamez	10/21/2021	Approved
No Comments			

DATE OF REVIEW

STATUS OF PROJECT

DEPARTMENT	REVIEWER	DATE OF REVIEW	STATUS OF PROJECT	
PARKS	Travis Sales	10/19/2021	Approved	

10/19/2021: No comments



DEVELOPMENT APPLICATION

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

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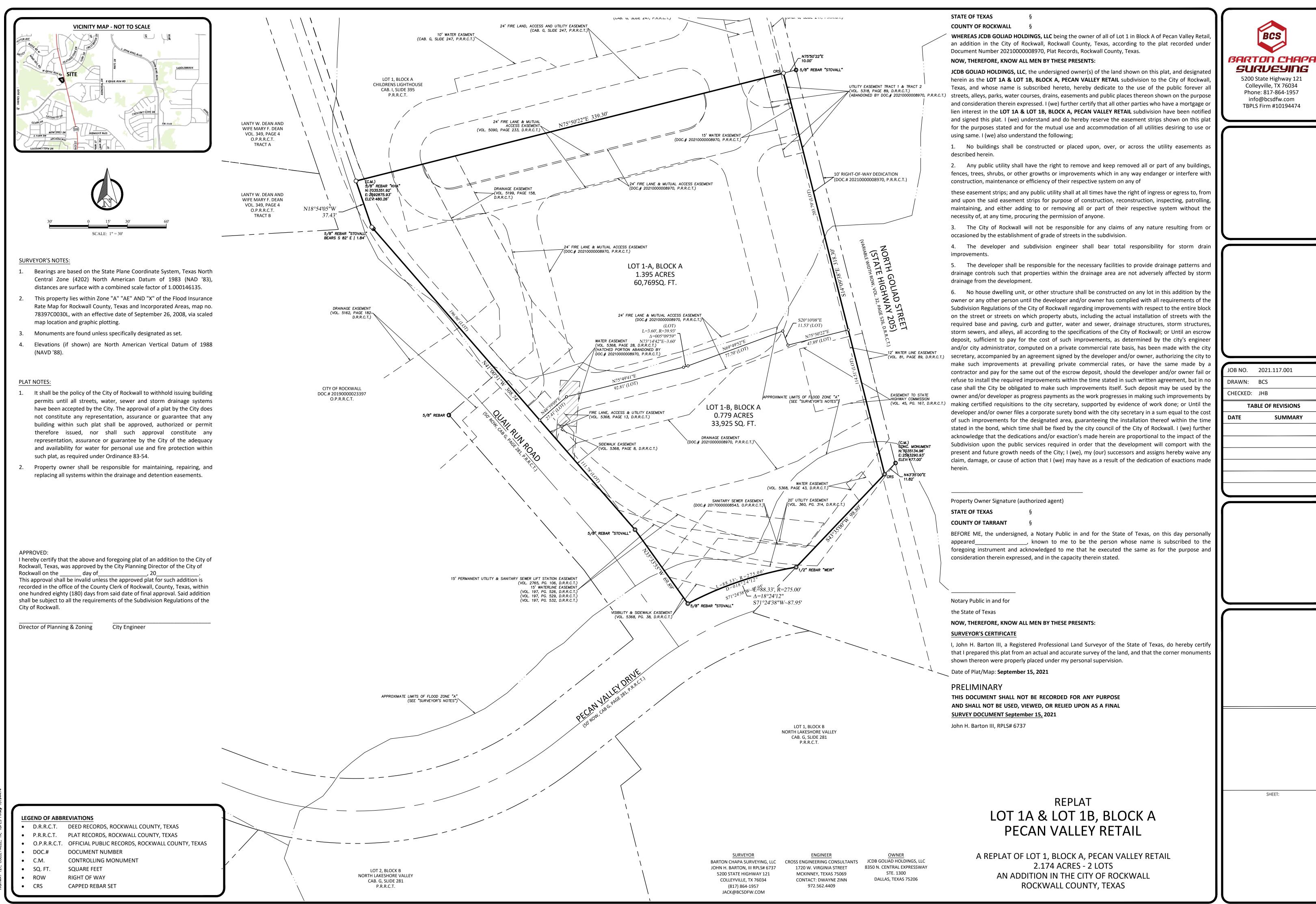




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Segment #4 : Line

Course: N35°33'55"W Length: 69.89' North: 7035952.96' East: 2595785.86'

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North: 7036185.92' East: 2595583.25'

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Course: N18°54'05"W Length: 37.43' East: 2595571.13' North: 7036221.33'

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Course: N75°50'22"E Length: 339.30' North: 7036304.34' East: 2595900.12'

Perimeter: 1260.78' Area: 2.174acres

Error Closure: 0.00 Course: S07°56'02"W

Error North: -0.004 East: -0.001

Precision 1: 1260410000.00

PHONE: (972) 771-7745 • EMAIL: PLANNING@ROCKWALL.COM

TO: Mayor and City Council

DATE: November 1, 2021

APPLICANT: Greg Chapa; JCDB Goliad Holdings, LLC

CASE NUMBER: P2021-050; Lots 2 & 3, Block A, Pecan Valley Retail Addition

SUMMARY

Consider a request by Greg Chapa of Barton Chapa Surveying on behalf of JCDB Goliad Holdings, LLC for the approval of a <u>Replat</u> for Lots 2 & 3, Block A, Pecan Valley Retail Addition being a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition, City of Rockwall, Rockwall County, Texas, zoned Planned Development District 65 (PD-65) for limited General Retail (GR) District land uses, situated within the North SH-205 Overlay (N. SH-205 OV) District, addressed as 3005 N. Goliad Street [SH-205] and 150 Pecan Valley Drive, and take any action necessary.

PLAT INFORMATION

- The applicant is requesting the approval of a replat for a 2.174-acre parcel of land identified as Lot 1, Block A, Pecan Valley Retail Addition for the purpose of establishing one (2) lots (*i.e.* Lots 2 & 3, Block A, Pecan Valley Retail Addition).
- ☑ On July 9, 2019, the Planning and Zoning Commission approved a site plan [Case No. SP2019-023] for the purpose of constructing an approximately 11,000 SF single-story, multi-tenant retail building. On September 15, 2020, the City Council approved a final plat [Case No. P2020-034] to establish the necessary easements and dedication of right-of-way (i.e. 3,152 SF or 0.072-acres) for N. Goliad Street for the purpose of allowing the construction the multi-tenant retail building.
- ☑ The surveyor has completed the majority of the technical revisions requested by staff, and this plat -- conforming to the requirements for plats as stipulated by the Chapter 38, Subdivisions, of the Municipal Code of Ordinances -- is recommended for conditional approval pending the completion of final technical modifications and submittal requirements.
- ☑ Conditional approval of this plat by the City Council shall constitute approval subject to the conditions stipulated in the *Conditions of Approval* section below.
- With the exception of the items listed in the *Conditions of Approval* section of this case memo, this plat is in substantial compliance with the requirements of Chapter 38, *Subdivisions*, of the Municipal Code of Ordinances.

CONDITIONS OF APPROVAL

If the City Council chooses to approve of the <u>Replat</u> for Lots 2 & 3, Block A, Pecan Valley Retail Addition, staff would propose the following conditions of approval:

- (1) All technical comments from the Engineering, Planning and Fire Departments shall be addressed prior to the filing of this plat; and,
- (2) Any construction resulting from the approval of this plat shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

PLANNING AND ZONING COMMISSION

On October 26, 2021, the Planning and Zoning Commission approved a motion to recommend approval of the *Replat* with the conditions of approval by a vote of 6-0, with Commissioner Womble absent.



DEVELOPMENT APPLICATION

City of Rockwall Planning and Zoning Department 385 S. Goliad Street Rockwall, Texas 75087

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PLANNING & ZONING CASE NO.

2021-050

<u>NOTE:</u> THE APPLICATION IS NOT CONSIDERED ACCEPTED BY THE CITY UNTIL THE PLANNING DIRECTOR AND CITY ENGINEER HAVE SIGNED BELOW.

DIRECTOR OF PLANNING:

CITY ENGINEER:

PLEASE CHECK THE APPROPRIATE BOX BELOW TO INDICATE THE TYPE OF DEVELOPMENT REQUEST [SELECT (ONLY ONE BOX
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PLATTING APPLICATION FEES: ☐ MASTER PLAT (\$100.00 + \$15.00 ACRE) ¹ ☐ PRELIMINARY PLAT (\$200.00 + \$15.00 ACRE) ¹ ☐ FINAL PLAT (\$300.00 + \$20.00 ACRE) ¹ ☐ REPLAT (\$300.00 + \$20.00 ACRE) ¹ ☑ AMENDING OR MINOR PLAT (\$150.00) ☐ PLAT REINSTATEMENT REQUEST (\$100.00) SITE PLAN APPLICATION FEES: ☐ SITE PLAN (\$250.00 + \$20.00 ACRE) ¹ ☐ AMENDED SITE PLAN/ELEVATIONS/LANDSCAPING PLAN (\$100.00) PROPERTY INFORMATION [PLEASE PRINT]				ZONING APPLICATION FEES: ☐ ZONING CHANGE (\$200.00 + \$15.00 ACRE) ¹ ☐ SPECIFIC USE PERMIT (\$200.00 + \$15.00 ACRE) ¹ ☐ PD DEVELOPMENT PLANS (\$200.00 + \$15.00 ACRE) ¹ OTHER APPLICATION FEES: ☐ TREE REMOVAL (\$75.00) ☐ VARIANCE REQUEST (\$100.00) NOTES: ¹: IN DETERMINING THE FEE, PLEASE USE THE EXACT ACREAGE WHEN MULTIPLYING BY THE PER ACRE AMOUNT. FOR REQUESTS ON LESS THAN ONE ACRE, ROUND UP TO ONE (1) ACRE.					
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PROPOSED ZONING				PROPOSED USE					
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RESULT IN THE DOWNER/APPLIC	DENIAL OF YOUR CASE. ANT/AGENT INFORM	AILURE TO ADDRESS ANY OF S ATION [PLEASE PRINT/CH			TACT/ORIGINAL S		REQUIRED]		
CONTACT PERSON	JCDB GOLIAD H	OLDINGS, LLC	CON	NTACT PERSON			J. (V E T II		
	8350 N. CENTRA	AL EXPRESSWAY		ADDRESS					
CITY, STATE & ZIP	DALLAS, TX, 752	206	CIT	TY, STATE & ZIP	COLLEY	VILLE, TX,	TX, 76034		
PHONE				PHONE	817.864.1957				
E-MAIL				E-MAIL	greg@bc	sdfw.com			
BEFORE ME, THE UNDE STATED THE INFORMAT "I HEREBY CERTIFY THAT \$ 150,00 OCTO GOIL INFORMATION CONTAIN SUBMITTED IN CONJUNC	TION ON THIS APPLICATION TO I AM THE OWNER FOR THE PUI TO COVER THE 20 LL BY SIGNED WITHIN THIS APPLICATION	S DAY PERSONALLY APPEARED BE TRUE AND CERTIFIED THE RPOSE OF THIS APPLICATION; ALL COST OF THIS APPLICATION, I AGRETO THE PUBLIC. THE CITY IS ESUCH REPRODUCTION IS ASSO	FOL LL INF IS BEI EE TH	LOWING: FORMATION SUBMITT EN PAID TO THE CITY HAT THE CITY OF RO TO AUTHORIZED AND	TED HEREIN IS TRI OF ROCKWALL O CKWALL (I.E. "CIT O PERMITTED TO	JE AND CORRECT; AN THIS THE Y") IS AUTHORIZED REPRODUCE ANY OR PUBLIC INFORM LITER ON MY MY	AND THE APPL G AND PERMITT COPYRIGHTEL	DAY OF ED TO PROVIDED INFORMATION TLER 3194 Expires	
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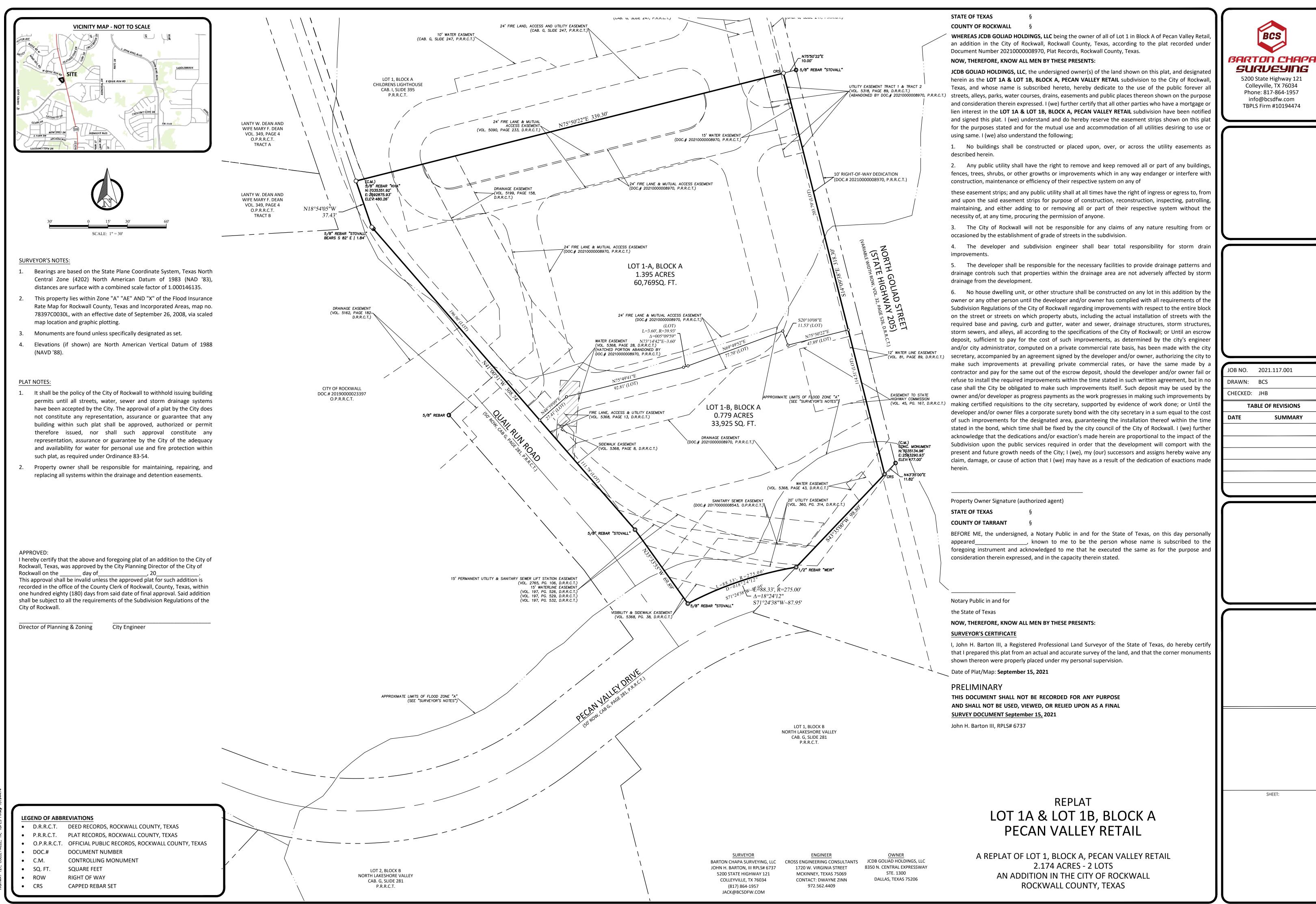




City of Rockwall

Planning & Zoning Department 385 S. Goliad Street Rockwall, Texas 75032 (P): (972) 771-7745 (W): www.rockwall.com The City of Rockwall GIS maps are continually under development and therefore subject to change without notice. While we endeavor to provide timely and accurate information, we make no guarantees. The City of Rockwall makes no warranty, express or implied, including warranties of merchantability and fitness for a particular purpose. Use of the information is the sole responsibility of the user.





BCS

SUMMARY

Page 1 of 1 | Tuesday, October 5, 2021 Lot 1A & 1B, Block A, Pecan Valley Retail 3005 N. Goliad **Boundary Closure Report**



North: 7036304.34' East: 2595900.12'

Segment #1: Line

Course: S14°09'38"E Length: 318.30' North: 7035995.72' East: 2595977.99'

Segment #2 : Line

Course: S43°35'00"W Length: 98.80' North: 7035924.15' East: 2595909.87'

Segment #3 : Curve

Length: 88.33' Radius: 275.00' Delta: 18°24'12" Tangent: 44.55' Chord: 87.95' Course: S71°24'38"W

Course In: S09°23'16"E Course Out: N27°47'28"W

RP North: 7035652.83' East: 2595954.73' End North: 7035896.11' East: 2595826.51'

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Error North: -0.004 East: -0.001

Precision 1: 1260410000.00



November 2, 2021

TO:

Greg Chapa

Barton Chapa Surveying 5200 State Highway 121 Colleyville, TX 76034

CC:

JCDB Goliad Holdings, LLC 8350 N. Central Expressway

Dallas, TX 75206

FROM:

Angelica Gamez

City of Rockwall Planning and Zoning Department

385 S. Goliad Street Rockwall, TX 75087

SUBJECT:

P2021-050; Lots 2 & 3, Block A, Pecan Valley Retail Addition

Mr. Chapa:

This letter serves to notify you that the above referenced platting case that you submitted for consideration by the City of Rockwall was approved by the City Council on November 1, 2021. The following is a record of all recommendations, voting records and conditions of approval:

Staff Recommendations

- (1) All technical comments from City Staff (i.e. Engineering, Planning and Fire Department) shall be addressed prior to submittal of civil engineering plans;
- (2) Any construction resulting from the approval of this plat shall conform to the requirements set forth by the Unified Development Code (UDC), the International Building Code (IBC), the Rockwall Municipal Code of Ordinances, city adopted engineering and fire codes and with all other applicable regulatory requirements administered and/or enforced by the state and federal government.

Planning and Zoning Commission

On October 26, 2021, the Planning and Zoning Commission approved a motion to recommend approval of the *Final Plat* with the conditions of approval by a vote of 6-0, with Commissioner Womble absent.

City Council

On November 1, 2021, the City Council approved a motion to approve the *Final Plat* with the conditions of approval by a vote of 7-0.

Prior to submitting the required materials for filing, please send or submit a physical or digital copy of the plat to allow staff to ensure that all outstanding comments have been addressed. Once staff has verified all comments have been addressed you will be required to submit -- at a minimum -- the following:

- (1) One (1) set(s) of mylar copies of the plat.
- (2) One (1) tax certificate for each property being platted that demonstrates that the current years taxes have been paid.
- (3) A check for \$134.00* for the filing fees made out to the Rockwall County Clerk's Office. (* additional \$4.00/tax certificate)

Please note that the filling fee amount above is only an estimate and that filling fees are subject to change based on the requirements of the *Rockwall County Clerk's Office*. In addition, if you are submitting mylars between <u>September 1st</u> and <u>December 31st</u>, you will be required to submit the current year's tax receipt showing that all assessed taxes have been paid. If taxes have not been assessed on the

property being platted, a statement/letter from the Rockwall Central Appraisal District (RCAD) and an additional \$4.00 filing fee will be required to be submitted to staff.

All plats must be submitted to the City with the required filing fees and tax certificates a minimum of 180-days from the approval date. Failure to miss this deadline, will result in the plat being expired in accordance with the requirements of Chapter 38, Subdivisions, of the Municipal Code of Ordinances. Should you have any questions or concerns regarding your plat or the platting process, please feel free to contact me a (972) 771-7745.

Sincerely,

Angelica Gamez Planning Coordinator