

MINUTES
AIRPORT ADVISORY BOARD
Monday, January 28, 2019
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Dwight Royall, Mike Potter, Matt Murphey, Brad Bassett, and Tim Wolf. Kellie Roby was absent.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the October 22, 2018 regular meeting and take any action necessary.**

Mr. Murphey made a motion to approve the minutes from the October 22, 2018 regular meeting. Mr. Woodruff provided the 2nd and the motion was approved 6-0.

- 2. Discuss and consider selection of a Chairperson and Vice-Chairperson and take any action necessary.**

Mr. Royall made a motion to nominate Mr. Woodruff as the new Chairman. Mr. Wolf provided the 2nd and the motion was approved 6-0. Mr. Bassett made a motion to nominate Mr. Potter as the new Vice-Chairman. Mr. Royall provided the 2nd and the motion was approved 6-0.

- 3. Discuss and consider the results of the TXDOT Aviation Economic Impact Study and take any action necessary.**

Mr. Boyd discussed the TXDOT Aviation 2018 Economic Impact Study. The results of the study are located on the TXDOT website and the airport's website for reference. Mr. Wolf stated that he discussed the results with TXDOT and that the information that was provided to him addressed his concerns.

- 4. Hear a report on the status of projects at the airport to include: Asphalt Repair and Drainage Improvement, Self-service fuel island, Land Acquisition, Hangar pad improvements, security cameras, Airport Traffic Study, Segmented Circle / Pattern Designator Project with the Civil Air Patrol, and take any action necessary.**

Staff provided an update on the following projects:

Asphalt Repair and Drainage Improvement

The asphalt repair project is complete with exception of some areas that still need to be addressed by the contractor. The concrete flume on the west side of the entrance road is not draining, and Lone Wolf Construction will have to completely reconstruct the entrance road at their expense when the weather is favorable. The base of the entrance road was not prepared properly and the surface experienced cracks almost immediately upon completion. It is anticipated this will begin in late April to mid-May after the cold and rainy season.

Land Acquisition

The Airport Development Plan shows the need for additional land adjacent to the airport for future expansion improvements. Funds (\$600,000) are available for land purchase but the City has not received a commitment from TXDOT Aviation for funding the improvements. Land purchase for aviation purposes is currently on hold until such time the City receives an indication that improvements will be funded.

A Letter of Interest was submitted in August 2018 requesting funding for airport improvements under the 2018 Consolidated Appropriations Act, also known as the Omnibus Airport Improvement Program. Rockwall is in the DFW Metropolitan Statistical Area and is not eligible for the first round of funding. However, since there is potential to have an opportunity to receive funds remaining after the initial call for projects, the City of Rockwall asked for funding consideration of the phased projects identified in the Airport Development Plan, which includes land acquisition.

Staff provided clarification on the law and procedures regarding purchasing land through eminent domain.

Hangar Pad Improvements

The City Council approved funds in the budget this year for hangar pad improvements. The improvements are eligible for 50/50 reimbursement through the Routine Airport Maintenance Program. It is anticipated that 5 pads can be rebuilt this year with the funds that are allocated. The project will begin once the temperatures are favorable.

Security Cameras

The FBO reported theft of fuel at the October meeting. Interior and exterior security cameras were installed at the airport in December 2018.

Airport Traffic Study

TXDOT Aviation recently purchased a new system that records the number of takeoffs / landings and types of aircraft using the field. TXDOT will setup the system for up to 6 months. Staff has discussed this with the FBO and based on previous data collected, we will target June through December as the study parameters. TXDOT does not charge a fee for this service.

Segmented Circle / Pattern Designator Project with the Civil Air Patrol

The Rockwall CAP cadets and adult sponsors repainted the pattern designator barrels and concrete pads that form the segmented circle on the northwest end of the airport on October 27,

2018. This was a great community service project for the cadets and provided a needed improvement at the airport. Staff has spoken to Captain Valerie Schroder with the CAP and a time will be scheduled to recognize their contribution to the airport at a future meeting.

5. Hear a report from Melissa Hardin, FBO / Airport Manager, and take any action necessary.

Self-Service Fuel Island

Melissa Hardin, FBO told the Board that the self-service equipment is installed and that she has advertised it and it is beginning to bring in outside business. She also stated that the airport was commissioned in November 1962 and that she would like to have a special event in November to commemorate the date.

6. Hear a staff report and take any action necessary.

IV. ADJOURNMENT

The meeting was adjourned at 7:11 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 25th DAY OF MARCH 2019.

ATTEST:



Joey Boyd, Director of Internal Operations



Tom Woodruff, Chairman