



## APPROVED THIRD PARTY PLAN REVIEW PROCESS AND LIST OF APPROVED FIRMS

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Effective September 19, 2016, the Rockwall Fire Marshal Division will be utilizing 3rd party plan review services to supplement our plan review process. See below for more info on how to submittal requirements, process, and associated documents.

### **The following plans will require plan review by 3rd party prior to submittal for permit:**

- Fire Sprinkler Plans for overhead systems- new systems and system modifications not otherwise exempt from permitting
- Fire Alarms Plans - new systems and system modifications not otherwise exempt from permitting
- Fire Sprinkler Monitoring Systems - new systems and system modifications not otherwise exempt from permitting
- Special Hazard Fire systems – new and modifications
- Operational permits for Aerosol Products, High-Rack / Piled Storage, and Hazardous Materials

### **The following plans shall be submitted to the Fire Marshal Division for review and permitting:**

- Underground Fire Sprinkler Lines
- Kitchen Hood Suppression systems
- Access/Egress Control Systems
- Tanks
- Operational permits for Fireworks, Trench Burns, Bonfires
- Residential Burn Permits

For all others please contact our officer for assistance.

### **Work Exempt from permitting:**

**Fire Sprinkler:** Plan submittal and permitting is only required for alterations/modifications involving 20 or more sprinkler heads, alterations/modifications to the system risers, and/or special applications (i.e. water curtains). Minor fire sprinkler system modifications (such as adding fewer than 20 heads) do not require plan submittal. Work not requiring plans submittal: Contractors shall install a white service tag indicating location (i.e. Suite #) and scope of work.

**Fire Alarm/Fire Sprinkler Monitoring Systems:** Minor fire alarm system modifications (such as adding horn/strobe for fire sprinkler monitoring or expanded notification coverage) do not require plan submittal. Work not requiring plans submittal: Contractors shall install a white service tag indicating location (i.e. Suite #) and scope of work (i.e. “Added horn/strobe”).

### **Steps for Plans Requiring 3rd Party Review:**

**Step 1:** Submit your plans to selected 3rd party firm for our approved firm list. (See below) If you would like to utilize an alternative firm, please contact our office for approval. Contractor shall pay all fees associated with 3rd party review directly to 3rd party firm. List of approved 3rd party firms is proved below.

**Step 2:** Submit the following items to the Rockwall Fire Marshal Division for permit approval. Submitted plans shall bear the stamp and signature of the 3rd party review firm and the contractor’s design professional.

- A completed Rockwall Fire Marshal Division Permit Application
- An electronic copy (PDF) copy of reviewed plans and all associated documents
- Send all above documents to [FireInspections@rockwall.com](mailto:FireInspections@rockwall.com) or deliver in person/ via mail to our office.

**Step 3:** Upon receipt and review of required documents in the proper format, a permit from the Rockwall Fire Marshal Division will be issued. You will be notified when your permit is issued.



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### Approved List of 3<sup>rd</sup> Party Review Firms:

#### **Excel Consultants**

Elias Bathish, P.E.  
esbathish@msn.com  
817-478-0897 or 817-271-4344  
5205 Tacoma Drive  
Arlington, TX 76017

#### **Knight Fire Protection**

Scott Whinery, P.E.  
scott.whinery@knightfpe.com  
817-567-1763 or 405-269-9390  
1700 Yosemite Lane  
Keller, TX 76248

#### **MEH Fire Protection**

Mark Hasenmyer, P. E.  
pe@mehfpe.com  
972-874-2662 or 469-235-3154  
1311 River Oaks Drive  
Flower Mound, TX 75028

#### **Reed Fire Protection**

214-638-7599 or 800-381-5504  
14135 Midway Rd Ste. 260  
Addison, TX 75001  
www.reedfire.com

#### **Traditions Fire Consulting**

Nick Kalina, CFPS  
nick@traditionsfire.com  
972-979-0631  
PO Box 5587  
Frisco, TX 75035