

## Engineering Submittal Requirements

<b>Submit the following items:</b>	<b>1<sup>st</sup> Submittal</b>	<b>Submittal w/ revisions</b>
<input type="checkbox"/> Completed Application	8.5" x 11", 1 Copy	
<input type="checkbox"/> Engineering- Plan Review Checklist	8.5" x 11", 1 Copy	8.5" x 11", 1 Copy
<input type="checkbox"/> Engineering Plans (See below)	24 x 36" Full Size, 4 Copies (+ 2 copies w/ lift station)	24" x 36" Full Size, 3 copies (+ 2 copies w/ lift station)
<input type="checkbox"/> Engineering Mark-ups		Original Set
<input type="checkbox"/> Review Comments		one 8.5" x 11
<input type="checkbox"/> Other required Permits	8.5" x 11", 1 Copy	8.5" x 11", 1 Copy
<input type="checkbox"/> Study or Reports (i.e. Flood study, Lift Station Report)	8.5" x 11", 2 Copies	8.5" x 11", 2 Copies

**The following items must be included in your plans in order to be reviewed.** A detailed list of requirements for each plan sheet is available on the Engineering-Plan Review Checklist.

- All drawing sheets will include a title block, north arrow, scale, legend, and seal and signature of the Engineer of Record.
- The Cover Sheet to include a location map, engineer and owner contact information, sheet index, and plan type (civil engineering, mass grading, etc.).
- A copy of the proposed Final Plat will follow the Cover Sheet.
- A copy of the approved Site Plan, Landscape Plan, and Tree Preservation Plan stamped by Planning Department will follow the proposed Final Plat.
- Dimensional Control & Paving Plan sheet(s)
- Grading Plan sheet(s)
- Drainage Area Map sheet(s)
- Storm Drainage Plan sheet(s) including detention system
- Utility (Water & Sanitary Sewer) Plan sheet(s)
- Erosion Control/SWP3 Plan sheet(s)
- Lift Station Detail Sheet (if applicable)
- Applicable project specific detail sheet(s) will be at the end of the Engineering Plan set.