

E-Trakit Step by Step Process

E-Trakit is a web based program that will allow you to check the results of an inspection, schedule an inspection, or check the status of a submitted permit. All from your computer or lap top in real time.

E-Trakit is simple and easy to use. Follow the steps below.

1. Contact the City of Rockwall at 972-771-7709 to obtain a pin number. Your pin number can be any 4 or more characters/digits.
2. Log on to <http://www.rockwall.com/Etrakit/index.asp>
3. Once you're logged in, click on "Contractor Log-in" highlighted in yellow.



Welcome to the City of Rockwall, Tx Online Permitting Web Site

This site provides access to the permit records of Rockwall, Tx as well as general information regarding our office.

For Parcel information, go to
[Rockwall Central Appraisal District](#)

Start by making a selection from below:

PERMITS
PROJECTS
CONTRACTORS
PARCELS
CASE

The City of Rockwall, Tx makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use, or its interpretation. Utilization of the search facility indicates understanding and acceptance of this statement by the user.

4. After clicking on "Contractor Log-in" You will need to use the drop down arrow to locate your Company or Organization, then put in your pin number, and click "Login".

City of Rockwall

Contractor Login

Select or type your company name in the box below

Company: Academy Automatic Fire Protection

Password:

Login

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5. Once logged in as a contractor, click on "Permits".

Logged In as:
David Weekley Homes

Logout

City of Rockwall

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- In permit search you can use the drop down arrows to look up specific permits by permit number, site address, or description. You can also just click on “**search**” and it will bring up all of your permits.

Logged In as:
City of Rockwall

[Logout](#)



City of Rockwall

Permit Search

Search Field and operator: PERMIT_NO CONTAINS

Search String: Search

Results: Active Permits (your permits only)

PERMITS
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The City of Rockwall

- When your permit(s) come up, double click on the desired permit number to the left.

Logged In as:
City of Rockwall

[Logout](#)



City of Rockwall

Permit Search

Search Field and operator: PERMIT_NO CONTAINS

Search String: bld2009 Search

Results: Active Permits (your permits only)

(Double-Click Row for Details)

PERMIT_NO	DESCRIPTION	SITE_ADDR	PERMI
BLD2009-0628	Fire Station #3 - Irrigation	191 Quail Run E	COMM

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- When your specific permit comes up it will have all information pertinent to the permit itself. Under “inspections” you can click for details.

City of Rockwall

[Logout](#)

City of Rockwall

Permit Search

Search Field and operator: PERMIT_NO CONTAINS Search String: bld2009 Search

Results: Active Permits (your permits only)

(Double-Click Row for Details)

PERMIT_NO	DESCRIPTION	SITE_ADDR	PERMI
BLD2009-0628	Fire Station #3 - Irrigation	191 Quail Run E	COMM

Details - Permit# BLD2009-0628

Permit Info Site Info Contacts (4) Fees \$35.00 Inspections (2) Reviews (2)

Type	Scheduled Date	Result
Irrigation Final **	7/29/2009	DISAPPROVE

- The details will show dates and times of the inspection, who did the inspection, what the results were and why the inspection was either approved or disapproved.

City of Rockwall

[Logout](#)

City of Rockwall

Permit Search

Search Field and operator: PERMIT_NO CONTAINS Search String: bld2009 Search

Results: Active Permits (your permits only)

(Double-Click Row for Details)

PERMIT_NO	DESCRIPTION	SITE_ADDR	PERMI
BLD2009-0628	Fire Station #3 - Irrigation	191 Quail Run E	COMM

Details - Permit# BLD2009-0628

Permit Info Site Info Contacts (4) Fees \$35.00 Inspections (2) Reviews (5)

Type	Scheduled Date	Result
Irrigation Final **	7/29/2009	DISAPPROVE

Inspector: Eugene Welischar
 Scheduled Time: 9:15 AM
 Completed Date: 7/29/2009
 Completed Time: 9:45 AM
 Notes: (7/29/2009 10:34 AM EW) no lirrigator on site
 Remarks:

10. When all items have been corrected and your ready for your re-inspection click on the “inspection request” tab on the left side of the page.

Active Permits (your permits only)

(Double-Click Row for Details)

PERMIT_NO	DESCRIPTION	SITE_ADDR	PERMI
BLD2009-0628	Fire Station #3 - Irrigation	191 Quail Run E	COMM

Actions

Inspection Request

Details - Permit# BLD2009-0628

Permit Info | Site Info | Contacts (4) | Fees \$35.00 | Inspections (2) | Reviews (5)

Type	Scheduled Date	Result
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 Scheduled Time: 9:15 AM
 Completed Date: 7/29/2009
 Completed Time: 9:45 AM
 Notes: (7/29/2009 10:34 AM EW) no irrigator on site
 Remarks:

11. Use the drop down arrow next to “inspection type” to choose which inspection you need, then click on “add inspection”. This will bring the inspection up and allow you to choose the date and time you want the inspection. When all information is complete and you’ve entered an e-mail address, click on the submit button. If you need more than one inspection on the same permit use step 11 until all your inspections are scheduled. If you need to schedule an inspection for another permit go back and click on the search result tab at the top of the page and start back at step 7.

Search

PERMITS
PROJECTS
CONTRACTORS
PARCELS
CASE

* Required Fields

* Contact Name: John Ankrum
 * Phone Number: (972) 772-6774
 * Site Address: 777 MIRAMAR DR.
 * Email Address: jankrum@rockwall.com
 Remarks: PM Inspection at 3pm
 Inspection Type: P5-TEMP UTILITIES
 Requested Date: 11/4/2009
 Time: Any

Add Inspection Clear All

Add Inspections by selecting Inspection Type, Request Date, Time and pressing 'Add Inspection'

Delete	Inspection Type	Request Date	Time
	P5-TEMP UTILITIES	11/4/2009	Any

Submit Reset Cancel

12. If you have any issues, concerns, or suggestions please feel free to contact the City of Rockwall at 972-771-7709.