

Pre-Construction Meeting Information

A Pre-Construction Meeting is required prior to issuance of the Building Permit. The purpose of the pre-construction meeting is to review the requirements of the construction project as well as get the Registered Design Professionals, Plan Reviewers, Contractor and Inspection Department personnel together to become familiar with the project and each other.

Scheduling of the Pre-Construction Meeting:

The Development Team will be notified by the Building Department when the project is ready for a Pre-Construction Meeting. Prior to scheduling a pre-construction, all contractors shall be registered with the City of Rockwall.

Required Fees:

Fees are required to be paid prior to release of the building permit. The fees will include the building permit fees and those fees listed on the fee memo prepared by the City Engineer. The fee memo will note the roadway impact fee, siren fee, any pro rata fees, and water and wastewater impact fees along with any other engineering or project fees associated with the project as determined by the City Engineer.

Required Attendees:

- Project Manager/Owner Representative
- Contractor Representatives