

Rockwall Main Street Advisory Board Meeting Minutes
Council Chambers Conference Room - 385 S. Goliad
Tuesday, May 21, 2019
6:30 PM.

1. **Call to Order:** Evan Matteson called the meeting to order at 6:33 p.m.

Board Members Present: Evan Matteson, Jeremy Standifer, Daniel Nichols, Terry Gregory and Eva Cannon.

Absent: Claudette Hatfield, Priscylla Bento

Staff: Bethany Browning, Main Street Manager

2. **Discussion/Action Items:**

i. **Review and take action on the approval of the April 23, 2019 MSAB Meeting Minutes:**

Daniel made a motion to approve the minutes as presented, Eva seconded the motion and it passed 5-0.

ii. **Hear an update from the Main Street Legacy Award sub-committee and take any necessary**

action: Sub-committee member Terry Gregory reported on the group's progress. He stated the group had an action plan for developing the criteria and score sheet but needed to fine tune the definitions for each category. The group wants to ensure the process is as objective as possible. Sub-committee members asked the Main Street Manager to reach out to other programs to research their methods. The subcommittee will continue working by email and report back to the board at their June meeting. No action was taken.

iii. **Hear an update from the Texas Downtown Association President's Awards sub-committee,**

discuss and take any necessary action: MS Manager updated board members on the categories for submission. Eva made a motion to nominate Claudette Hatfield for the Spirit of Downtown category, Jeremy seconded and the motion passed 5-0. Daniel made a motion to nominate the Mercantile Building for the Best Restoration/Rehabilitation category, Evan seconded and the motion passed 5-0. MS Manager stated she would work on registering the submittals and would reach out to Eva for assistance with completing the narratives. Submissions are due by July 26.

3. **Main Street Manager's Report:** Bethany Browning, Main Street Manager, presented the Manager's Monthly Report.

- District Activity
- Training
- Project Status Update
- Upcoming Events

MS Manager updated the group with progress on the Sign Ordinance project. Notification letters along with the draft sign ordinance would be mailed to all affected parcels. She stated she would email the board members the next day with all of the information that was sent to business and property owners. The public hearing is scheduled for Thursday, June 6.

Evan Matteson provided feedback on Farm to Feast, stating the menu was excellent and that the event was well done. He thought that was the general consensus by those in attendance.

4. **Adjournment:** Meeting adjourned at 7:24 p.m., per motion made by Jeremy Standifer and seconded by Eva Cannon. All were in favor of adjourning for the evening, motion passed 5-0.

Minutes prepared by Bethany Browning, Main Street Manager.

PASSED AND APPROVED BY THE MAIN STREET ADVISORY BOARD OF THE CITY OF ROCKWALL, Texas, this
6th day of June 2019.

Main Street Advisory Board Chairman:

A handwritten signature in black ink, appearing to be "E. Cannon", is written over a horizontal line. The signature is cursive and somewhat stylized.