

**MINUTES  
AIRPORT ADVISORY BOARD  
Monday, August 31, 2020  
6:00 p.m.  
Rockwall City Hall  
385 S. Goliad Street, Rockwall, Texas 75087**

**I. CALL MEETING TO ORDER**

The meeting was called to order at 6:01 PM. Present were Jacob North, Fred Hansen, Tom Woodruff, Tim Wolf, and Matt Murphey. Board members Brad Bassett and Mike Potter were absent.

**II. OPEN FORUM**

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. There were no speakers during this portion of the agenda.

**III. DISCUSSION/ACTION ITEMS**

- 1. Consider approval of the minutes from the March 9, 2020 Airport Advisory Board meeting and take any action necessary.**

Mr. North made a motion to approve the minutes from the March 9, 2020 regular meeting. Mr. Murphey provided the 2<sup>nd</sup> and the motion was approved 5-0.

- 2. Hear an update on projects at the airport and take any action necessary.**

**Mr. Boyd gave an update to the Board on the following subjects:**

**CARES Act Funds**

The CARES Act provided approximately \$100 million to general aviation airports for any purpose for which airport revenues may be lawfully used. The Ralph M Hall / Rockwall Municipal has been allocated \$30,000 and no local match is required.

The City rebuilt 6 hangar pads at the airport in the FY 19 budget. It is proposed that the CARES Act funds be used for replacing old asphalt hangar pads with new concrete pads. TXDOT Aviation's Guidance on CARES Act state that small capital improvements and maintenance projects such as pavement repairs are eligible expenditures. The City will front the cost of the improvement from the Airport Fund and then submit for reimbursement to TXDOT Aviation. These funds are included as a request in the FY 21 budget. The project will be completed before the end of 2020.

**Land Adjacent to the Airport**

The land is under contract. Representatives of the ownership group have indicated they will return to the Airport Advisory Board to present a proposal in a future meeting.

## Potential Capital Improvements

There was previous discussion about adding a PAPI system and a new runway lighting system to the Aviation Capital Improvement Program (ACIP). This can be done with a letter of interest to TXDOT Aviation. It was stated that adding either a PAPI or VASI and upgrading the lighting system are the top priorities.

## Security at the Airport

There was a complaint by a tenant that she believed her aircraft was entered and searched without her permission. The airport has security cameras but they do not catch that specific vantage point. Staff asked the police department to patrol immediately after this time. Melissa Hardin stated that she had not heard of further incidents or any other issues regarding this matter. Mr. Wolf stated that cows got out from an adjacent property and got on the airport. Staff would address it with the property owner.

- 3. Hear a report from Melissa Hardin, FBO / Airport Manager and take any action necessary.**

The FBO, Melissa Hardin gave a report on activities and operations. She told the Board that the July 4<sup>th</sup> fireworks show went well. No issues with spectators using fireworks on the airport property as in previous years. At the time of her report, fuel prices had dropped and activity is steady.

- 4. Hear a staff report and take any action necessary.**

## IV. ADJOURNMENT

The meeting was adjourned at 6:26PM

**PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 8<sup>TH</sup> DAY OF MARCH 2021.**

**ATTEST:**

  
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**Joey Boyd, Assistant City Manager**

  
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**Mike Potter, Vice-Chairman**