

MINUTES
AIRPORT ADVISORY BOARD
Monday, September 26, 2016
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Tom Woodruff, Dwight Royall, Mark Berglund, and Brad Bassett. Board members Mike Potter and Matt Murphey were absent. Board member Kellie Roby arrived at 6:13 PM.

II. OPEN FORUM

Pete Boronkay spoke about the Dallas Morning News articles discussing how airports can impact local economies and another about the amount of cargo that is shipped from DFW. Mr. Royall asked staff to send the links to these online articles and send them to the members of the Board.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the August 22, 2016 Airport Advisory Board meeting and take any action necessary.**

Mr. Bassett made a motion to approve the minutes of the August 22, 2016 meeting. Mr. Berglund provided the 2nd and the motion was approved 4-0.

- 2. Hear an update on City Council action regarding the request to hold the Rockwall Balloon Festival at the airport and take any action necessary.**

Mr. Boyd gave an update to the Board that JJ Smith discussed the Rockwall Balloon Festival at the City Council meeting on Tuesday, September 6, 2016. Mr. Smith indicated to the City Council that he met with Plano Balloon Festival event planners as well as event planners for a similar festival held annually in the City of Celina. He stated the event may draw 10,000 - 20,000 people. There were similar concerns regarding expected numbers of attendees, vendor space, parking, budget / costs of the event, personal property of airport tenants, and the organizer's 501 c3 status. Councilmember White made a motion to deny the request to hold the balloon festival at the airport. Mayor Pro Tem Townsend seconded the motion, which failed by a vote of 3 in favor, 3 against (Pruitt, Milder and Fowler), and 1 absent (Lewis).

Mayor Pruitt made a motion to approve the recommendation of the Airport Board to allow the balloon festival to take place with the stipulation that Mr. Smith first obtain his tax exempt status, that there be no alcohol served, and that all owners at the airport not be inconvenienced (that they will have access to their planes throughout the time of the event). Councilmember Hohenshelt seconded the motion; however, he requested to have a more comprehensive plan presented to the city council by the first city council meeting in October (an operational plan reflecting parking, number of people, pricing, budget, etc.). Mayor Pruitt amended his motion to reflect that the event is approved contingent upon a comprehensive event plan (as described by

Hohenshelt) be presented at the Council's first meeting in October and that the plan ensure it addresses any concerns of property owners at the airport as well as city staff (fire, police, etc.), and insurance coverage. Councilman Milder explained that, although he just voted against denial of this request, he was also not in favor of it being approved at this point either. He stated that he generally felt that there are currently too many unanswered questions. Also, he does not feel that there is enough time to get all concerns properly vetted and addressed before the event was scheduled to take place in just over two months. The motion failed by a vote of 3 in favor, 3 against (White, Townsend, and Milder) and 1 absent (Lewis).

3. Hear an update on the fiscal year 2017 budget and associated FBO agreement amendment and take any action necessary.

Staff reported that the City Council approved an amendment to the FBO agreement that provides an operational supplement, extends the end date of the current agreement to coincide with the City's fiscal year, and relieves Texas Air Center of the expense of providing an aircraft for flight instruction, rental, or charter. The City will work with Texas Air Center to identify ways to increase revenues and reduce costs. With regard to the charge given to the Board at the previous meeting to look for ways to increase revenue and reduce costs, the Board asked staff to provide information for its review. Those items include:

- A copy of the original FBO agreement between the City and Texas Air Center.
- A copy of the contract amendment approved by City Council on Monday, September 19, 2016.
- A copy of the Land lease agreement with Bob Clements
- The previous 12 months of land lease fees paid to the City
- Texas Air Center Monthly Operation Reports
- Fiscal Year 2017 Airport Operating Budget

City staff has provided information to the Board and a work session will be held on Monday, October 24, 2016 to discuss all matters related to airport operations.

4. Hear a Staff Report and take any action necessary.

Staff reported that the Marketing Subcommittee held a meeting on Monday, August 22, 2016 and discussed strategies for marketing the airport. City staff is working to develop a website and other tools that will be used to market Rockwall and hopefully increase activity at the airport. Additional information will be provide as progress is made and upon review by the Subcommittee.

IV. ADJOURNMENT

The meeting was adjourned at 6:31 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 24th DAY OF OCTOBER, 2016.

ATTEST:



Joey Boyd, Director of Internal Operations



Dwight Royall, Chairman