

MINUTES

AIRPORT ADVISORY BOARD

Thursday, March 24, 2016

6:30 p.m.

City Hall - 385 S. Goliad, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:32 PM. Present were board members Tom Woodruff, Mike Potter, Kellie Roby, Brad Bassett, Mark Berglund, Dwight Royall, and Matt Murphey. Also present were Council member David White and Joey Boyd, Director of Internal Operations.

II. DISCUSSION/ACTION ITEMS

1. Discuss responsibilities and duties of the Airport Advisory Board.

Joey Boyd, Director of Internal Operations, discussed the responsibilities and duties of the Airport Advisory Board as outlined in the ordinance approved by the City Council establishing the new board. He stated that the Board is charged with meeting at least quarterly, but proposed meeting monthly. The responsibilities and duties of the Airport Advisory Board shall include, but not limited to the following:

- Make recommendations on both short-term and long-term strategic planning
- Make recommendations how to use the airport for local and regional economic development opportunities
- Advise the City Council on how to market the airport to new customers
- Make recommendations as to how to build a partnership with all stakeholders for a successful airport
- Undertake direction from the City Council on any other related matters

No further action was taken.

2. Hear an update on the status of the Airport Development Plan / Airport Layout Plan.

Mr. Boyd gave a presentation related to the Airport Development Plan / Airport Layout Plan. The plan has been accepted by the City Council and the new Airport Layout Plan has undergone airspace analysis at the FAA and approved by TXDOT Aviation. Mr. Boyd informed the Board that the study focused on extending the runway to the north and the south. FAA regulations make it difficult to extend on either end of the airport due to the electric transmission lines and SH 66 on the north and both Airport Road and the railroad on the south. After discussion of the plan, the Board asked that staff prepare an agenda item for the next meeting to discuss and consider a recommendation to the City Council to develop a plan for purchasing land near the airport for airport development and to formally request that TXDOT Aviation place the airport development plan in the State's Aviation Capital Improvement Program.

3. Discuss and consider selection of a Chairperson and Vice-Chairperson, and take any necessary action.

Mike Potter made a motion to nominate Dwight Royall to serve as Chairman of the Board. Mark Berglund provided a second to the motion. The motion was unanimously approved.

Brad Bassett made a motion to nominate Mike Potter to serve as Vice-Chairman of the Board. Mark Berglund provided a second to the motion. The motion was unanimously approved.

4. Discuss and consider next Airport Advisory Board meeting and future agenda items, and take any action necessary.

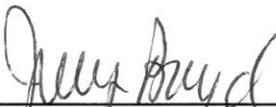
It was decided that the Board would meet regularly on the 4th Monday of the month. The next meeting will be held on Monday, April 25, 2016 at 6:00 pm. The Board will meet at the airport for a tour of the airport and will reconvene at City Hall for the remainder of the agenda afterwards.

III. ADJOURNMENT

The meeting was adjourned at 8:17 pm.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 25TH DAY OF APRIL, 2016.

ATTEST:



Joey Boyd, Director of Internal Operations



Dwight Royall, Chairman