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**MINUTES**  
**PARKS AND RECREATION BOARD**  
**City Hall, 385 S. Goliad, Rockwall, TX 75087**  
**Wednesday, November 11, 2015**  
**6:00 PM**

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**Call To Order**

9 The meeting was called to order in the Council Chambers at 6:00pm by Chairman Brad  
10 Bassett with the following Board Members present: Kevin Moffatt, Ray Harton, Wayne  
11 Larson and Larry Denny. Bob Lewis was absent. Also present were Parks and  
12 Recreation Manager Andy Hesser, Parks Superintendent Aaron Dobson, Recreation  
13 Superintendent Andrew Ainsworth, Recreation Coordinator Drew Jones, Athletic  
14 Supervisor David Wilson and Administrative Secretary Wendy Young.

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**Consider approval of the minutes from the October 4, 2015 Park Board meeting and take any action necessary**

17 The minutes from the October 4, 2015 Park Board meeting were provided to the Board  
18 for their review and approval. Board Member Charles Johnson made a motion to  
19 approve the minutes. Board Member Larry Denny seconded the motion which passed by  
20 a vote of 6-0 (Lewis absent).

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**Open Forum**

23 Chairman Bassett explained how Open Forum is conducted and asked if anyone in the  
24 audience would like to come forth and speak during this time. There being no one  
25 wishing to speak, Chairman Bassett then closed the Open Forum.

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**Discuss and consider final Eagle Scout presentation by Thomas Telmar and take any action necessary.**

29 Mr. Hesser indicated that Mr. Stelmar was not available to make his final presentation  
30 tonight so Tyler Trail would be presenting his project in place. Tyler will be building and  
31 installing benches for scoreboard keepers at Leon Tuttle Athletic Complex. Tyler  
32 presented his powerpoint to the Board and Mr. Hesser explained that this particular  
33 project serves a need for us, the tall scoreboard tables were removed years ago. This will  
34 give scorekeepers a place to sit. Chairman Bassett made a motion to accept the project  
35 and Board Member Danny seconded the motion which passed by a vote of 6-0 (Lewis  
36 absent).

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**Discuss and consider naming of City park lands located within Park District #9 and take any action necessary.**

40 Mr. Hesser explained that Board Member Kevin Moffatt asked that this item be placed  
41 on the agenda for consideration. As you may recall a resident of the new Caruth Lakes  
42 subdivision has stated in a previous Park Board meeting during open forum that they  
43 would like the City to rename the park around Raymond Cameron Lake and Phelps Lake  
44 to "The Park at Caruth Lakes." The Park, Recreation and Municipal Facilities Naming  
45 Policy outlines the procedure for this type of request. I have included a copy of the

46 policy in your packet. Essentially, the ordinance states that the Park Board shall act as a  
47 committee that is responsible for researching, studying and recommending proposed park  
48 names to City Council, who will have final decision. *The name should be easy to recall,*  
49 *unique and long lasting. Park lands shall be named by outstanding or prominent physical*  
50 *characteristics; in honor of a living or deceased community or state leader; based on the*  
51 *activity, event or function of the park; special consideration should be given to recognizing and*  
52 *honoring those persons who have made significant contributions to the community.*

53 According to the format prescribed in the policy, the past practice has been to name neighborhood  
54 parks after the neighborhood they are in, such as: The Park at Hickory Ridge, Shores Park,  
55 Northshore Park, The Park at Foxchase, Windmill Ridge Parks, Meadowcreek Parks, etc. Other  
56 facilities have been named after a prominent local person such as: Leon Tuttle Athletic Complex,  
57 and Myers Park (Community Park). Others have been named after a prominent physical feature  
58 such as Squabble Creek Mountain Bike Trail. The property being discussed is approximately 170  
59 acres and is designated as a Community Park in the adopted Parks and Open Space Master Plan.  
60 The 2008 Concept Plan for this area recommended the uses by primarily nature oriented. The  
61 design included trails, wildlife observation areas, covered plaza and water based recreation.  
62 About 168 acres are located within the 100 year flood plain. It contains two lakes in within the  
63 park; Phelps Lake and Raymond Cameron Lake, formerly Caruth Lake. Council officially  
64 adopted the new name of Raymond Cameron Lake on December 20, 2010. The trail within the  
65 park was dedicated to former Park Board Chairman Travis Rhodes around 2007 or 2008. The  
66 park area also contains a wetlands mitigation area. This 16.23 acre designation is a result of an  
67 agreement with the Army Corps of Engineers during the construction of The Harbor. This  
68 agreement is an acre for acre transfer of the wetlands that were used to construct The Harbor  
69 improvements to this area around Raymond Cameron Lake. This boundary only delineates the  
70 area of this agreement. There are other areas around Cameron and Phelps Lake that may be  
71 considered wetlands as well. Therefore the City treats these areas as well as general floodplain in  
72 accordance with local state and federal restrictions. Board Member Moffatt explained that Phelps  
73 is on the back side of Caruth Lane, there is a park along Caruth named after Raymond Cameron.  
74 It's not a neighborhood park, it is a community park. Travis Rhodes has a trail and is named.  
75 Mr. Hesser stated that the original master/conceptual plan was 170 acres and includes everything  
76 from Caruth Lane around Raymond Cameron Lake and ¾ of Phelps Lake is city property. After  
77 some discussion a recommendation was made by Chairman Bassett to create a sub-committee to  
78 name this park because it is not a neighborhood park. Board Member Denny seconded the  
79 motion which passed by a vote of 6-0 (Lewis absent).

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81 Ray Harton left at 6:45pm

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83 **Hear presentation from staff and consultant on public awareness campaign and**  
84 **take any action necessary.**

85 Mr. Hesser gave an update regarding the adopted strategic initiative for the Public  
86 Awareness Campaign. The focus will be on the new website design and user experience  
87 flow associated with the ACTIVE online registration software. He introduced Scott  
88 Robbins of P & R Design who will be helping with the design and launch of the  
89 campaign. Mr. Robbins showed 3 separate concept plans and several designs,

90 topography and style guides. After some members expressed interest on which design  
91 they prefer Board Member Moffatt made a motion to recommend City Council move  
92 forward with the design as presented. Board Member Denny seconded the motion which  
93 passed by a vote of 4-1 (Larson against).

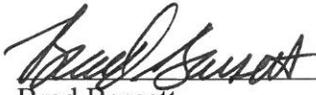
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95 **Hear staff monthly reports and updates on programs and events and take any**  
96 **action necessary**

97 Recreation Superintendent Andrew Ainsworth gave a brief update on the Fun Guide.  
98 Halloween Extravaganza was rained out and Christmas Tree Lighting will take place on  
99 December 5. Parks Superintendent Aaron Dobson gave a brief update on park projects.  
100 Lofland Park is getting new playground equipment. The playground by Harry Myers  
101 ballfields is getting new playground equipment. The Parks Maintenance Rodeo was in  
102 Southlake, 1 of our employees placed 3<sup>rd</sup> in zero turn mower and 1 placed 1<sup>st</sup> in backhoe  
103 competition.

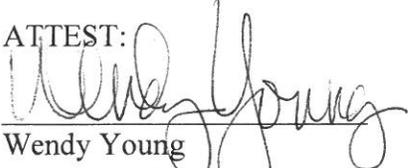
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105 **Adjournment**

106 There being no further business to come before the Board at this time, the meeting was  
107 adjourned at 7:42 p.m.

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109 PASSED AND APPROVED BY THE PARK BOARD OF THE CITY OF  
110 ROCKWALL, TEXAS, this 5<sup>th</sup> day of January 2015.

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113 Brad Bassett  
114 Chairman, Park Board

115 ATTEST:

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117 Wendy Young  
118 Administrative Secretary  
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